

RESOLUTION NO. 6956

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CYPRESS,
AND ACTING AS EX OFFICIO GOVERNING BOARD OF DIRECTORS
OF THE CYPRESS RECREATION AND PARK DISTRICT AMENDING
RESOLUTION NO. 6951 ESTABLISHING HOURLY PAY RANGES
FOR TEMPORARY PART-TIME AND SEASONAL POSITIONS

WHEREAS, the Personnel Rules and Regulations of the City of Cypress require that amendments or revisions to the Position Classification Plan, revisions to class specifications or salary adjustments for positions be approved by the City Council, and acting as ex-officio Board of Directors of the Cypress Recreation and Park District; and

WHEREAS, it has been determined to be beneficial to City operations to have the ability to fill management positions with temporary staff while recruiting for a permanent replacement; and

WHEREAS, the remaining management classifications have been added to the list of available temporary, part-time positions to provide City departments the flexibility of filling any management position on a temporary basis if needed;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL of the City of Cypress, and acting as ex-officio Board of Directors of the Cypress Recreation and Park District, that Resolution No. 6951 be amended as indicated below:

SECTION 1. Temporary, part-time and seasonal positions shall be compensated as indicated in Attachment "A".

SECTION 2. Current and future pay increases for the temporary part-time classifications of Maintenance Worker, Office Assistant I/II, Recreation Specialist, and all management classifications will be adjusted to be consistent with the regular full-time classifications.

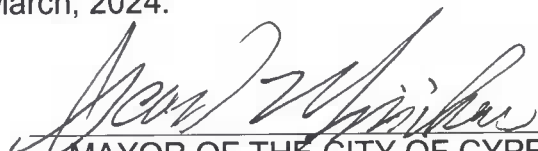
SECTION 3. A temporary part-time and seasonal employee is eligible for a merit increase within the salary range established for the position based on acceptable job performance as approved by the Department Director and provided that the employee has worked a minimum number of hours from the date of appointment or the date of the last merit increase as indicated on the Attachment "A".

SECTION 4. A temporary part-time and seasonal employee must meet the qualifications of a position as specified in the job specification in order to qualify for a promotion to a position with a higher rate of pay. In addition, all promotions shall be based on acceptable job performance as approved by the Department Director.

SECTION 5. Incumbents of temporary part-time and seasonal positions receive no benefits except as required by State and Federal Law.

SECTION 6. All resolutions and parts of resolutions in conflict herewith are hereby rescinded.

PASSED AND ADOPTED by the City Council of the City of Cypress, and acting as ex-officio governing Board of Directors of the Cypress Recreation and Park District, at a regular meeting held on the 25th day of March, 2024.


MAYOR OF THE CITY OF CYPRESS

ATTEST:


CITY CLERK OF THE CITY OF CYPRESS

STATE OF CALIFORNIA }
COUNTY OF ORANGE } SS

I, ALISHA FARNELL, City Clerk of the City of Cypress, DO HEREBY CERTIFY that the foregoing Resolution was duly adopted at a regular meeting of the said City Council held on the 25th day of March, 2024, by the following roll call vote:

AYES: 5 COUNCIL MEMBERS: Burke, Mallari, Marquez, Peat and Minikus
NOES: 0 COUNCIL MEMBERS: None
ABSENT: 0 COUNCIL MEMBERS: None

Alisha Farnell

CITY CLERK OF THE CITY OF CYPRESS

**ATTACHMENT "A"
CITY OF CYPRESS
TEMPORARY PART-TIME AND SEASONAL EMPLOYEES
HOURLY PAY RANGES
EFFECTIVE DECEMBER 22, 2023**

	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	
Recreation Leader I			\$16.0000			
Recreation Leader II			\$16.2500			
Recreation Leader III			\$16.7500	\$17.2500	\$17.7500	
Recreation Leader IV			\$18.5000	\$19.0000	\$19.5000	
STEP INCREASE ELIGIBILITY MINIMUM: 500 HOURS						
	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	
Administrative Intern	\$16.2500	\$17.0000	\$17.7500	\$18.5000	\$19.2500	
Customer Service Specialist	\$17.0000	\$18.0000	\$19.0000	\$20.0000	\$21.0000	
Maintenance Attendant			\$16.0000	\$16.5000	\$17.0000	
Police Aide	\$16.0000	\$16.5000	\$17.0000	\$17.5000	\$18.0000	
Recreation Facilities Attendant			\$16.0000	\$16.5000	\$17.0000	
Investigative Assistant I	\$20.4346	\$21.4615	\$22.5231	\$23.6538	\$24.8250	
Investigative Assistant II	\$22.5231	\$23.6538	\$24.8250	\$26.0827	\$27.3923	
Police Officer Trainee	\$30.2200					
STEP INCREASE ELIGIBILITY MINIMUM: 1,040 HOURS						
(Effective July 7, 2023)						
	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>F</u>
Maintenance Worker	\$22.5231	\$23.6654	\$24.8712	\$26.1058	\$27.3923	\$28.7712
Office Assistant I	<u>A</u> \$20.4346	<u>A1</u> \$20.9538	<u>B</u> \$21.4615	<u>B1</u> \$21.9981	<u>C</u> \$22.5231	<u>C1</u> \$23.0942
	<u>D</u> \$23.6538	<u>D1</u> \$24.2365	<u>E</u> \$24.8250			
Office Assistant II	<u>A</u> \$22.5231	<u>A1</u> \$23.0942	<u>B</u> \$23.6538	<u>B1</u> \$24.2365	<u>C</u> \$24.8250	<u>C1</u> \$25.4538
	<u>D</u> \$26.0827	<u>D1</u> \$26.7288	<u>E</u> \$27.3923			
Recreation Specialist	<u>A</u> \$20.4005	<u>A1</u> \$20.9107	<u>B</u> \$21.4207	<u>B1</u> \$21.9561	<u>C</u> \$22.0289	<u>C1</u> \$22.4915
	<u>D</u> \$23.6163	<u>D1</u> \$24.2067	<u>E</u> \$24.7971			
STEP INCREASE ELIGIBILITY MINIMUM: 1,040 HOURS						

**ATTACHMENT "A"
CITY OF CYPRESS
TEMPORARY PART-TIME AND SEASONAL EMPLOYEES
HOURLY PAY RANGES
EFFECTIVE DECEMBER 22, 2023**

**Temporary Part-Time Management Positions
(Effective July 7, 2023)**

Chief of Police	\$105.0980 – \$123.2942
Police Captain	\$85.1653 – \$102.2365
Director of Finance and Administrative Services	\$96.0115 – \$115.2173
Director of Public Works	\$96.0115 – \$115.2173
Director of Planning	\$85.6788 – \$102.8826
Director of Recreation and Community Services	\$74.8961 – \$93.6230
City Engineer	\$66.7961 – \$88.1596
Finance Manager/Assistant Director of Finance and Administrative Services	\$66.7961 – \$88.1596
City Clerk	\$56.1000 – \$76.0615
Maintenance Superintendent	\$54.5307 – \$70.8865
Recreation and Community Services Manager	\$54.5307 – \$70.8865

**Temporary Part-Time Management Positions
(Effective March 25, 2024)**

Assistant City Engineer	\$60.5076 – \$79.4538
Information Technology Manager	\$60.5076 – \$79.4538
Business Development Manager	\$56.1000 – \$76.0615
Human Resources Manager	\$56.1000 – \$76.0615
Network Administrator	\$47.2153 – \$63.5480
Senior Management Analyst	\$41.0653 – \$54.9057
Maintenance Supervisor	\$37.8230 – \$49.1826
Police Support Services Supervisor	\$37.8230 – \$49.1826
Recreation Supervisor	\$37.8230 – \$49.1826