

CYPRESS COMMUNITY CENTER FACILITY RESERVATION FEES
 5700 Orange Avenue, Cypress, CA 90630 (714) 229-6780 Email: crpd@cypressca.org
 Facility Rental Hours: Monday – Sunday, 9:00 a.m. to 11:00 p.m.

Facility Rental Categories:		
A: Resident Private	C: Resident Non-Profit	E: Commercial (In Town)
B: Non-Resident Private	D: Non-Resident Non-Profit	F: Commercial (Out of Town)

NOTE: RATES ARE PER HOUR

Monday – Thursday

Friday – Sunday

			w/alcohol		
Community Room Banquet: 72 Theater: 91 3 hour minimum Monday-Sunday	A:	\$ 98	\$110	\$110	\$122
	B:	\$134	\$146	\$146	\$158
	C:	\$ 67	\$ 85	\$ 79	\$ 98
	D:	\$104	\$122	\$116	\$134
	E:	\$116	\$128	\$128	\$140
	F:	\$152	\$165	\$165	\$177

			w/alcohol		w/alcohol	
Arts & Crafts Room Banquet: 56 Theater: 66 3 hour minimum Monday-Sunday	A:	\$ 67	\$ 91	\$ 79	\$104	
	B:	\$ 79	\$104	\$ 91	\$116	
	C:	\$ 61	\$ 85	\$ 73	\$ 98	
	D:	\$ 73	\$ 98	\$ 85	\$110	
	E:	\$ 85	\$104	\$ 98	\$116	
	F:	\$ 98	\$116	\$110	\$128	

			w/alcohol		w/alcohol	
Conference Room Seat 12 maximum 2 hour minimum	C:	\$ 49	N/A	\$ 61	N/A	

NOTE: \$100.00 booking fee is included in room rental fees

ADDITIONAL FEES FOR COMMUNITY ROOM AND ARTS & CRAFTS ROOM

Security Deposit – non-alcohol events (see below)	\$300
Security Deposit – alcohol events (see below)	\$500
Liability Insurance (required for alcohol events)	Actual premium
Kitchen (Community Room only)	\$61
Risers (6' x 8') (6 available)	\$29 each
Projector/AV system (Community Room only)	\$56
Podium	\$12
Microphone	\$12 each
Bar	\$49
Table skirting (15 available)	\$12 each
Second set-up	\$30-\$122

SECURITY DEPOSITS WILL BE REFUNDED PROVIDED THERE IS COMPLETE COMPLIANCE WITH ALL CITY POLICIES, REGULATIONS, AND ORDINANCES
SECURITY GUARDS ARE REQUIRED FOR ALL EVENTS AT WHICH ALCOHOL IS SERVED AND/OR SOLD
1 GUARD PER 70 GUESTS, MINIMUM 2 GUARDS

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		w/alcohol		w/alcohol
Grand Ballroom A or B Banquet: 120 Theater: 150 Garden Room w/patio Banquet: 72 Theater: 100 6 hour minimum Fri. – Sun. 3 hour minimum Mon.-Thurs.	A:	\$152	\$183	\$189
	B:	\$213	\$244	\$250
	C:	\$91	\$110	\$128
	D:	\$189	\$207	\$189
	E:	\$207	\$238	\$244
	F:	\$268	\$299	\$305
Grand Ballroom A + B Banquet: 240 Theater: 300 Grand Ballroom B + Garden Room Banquet: 192 Theater: 260 6 hour minimum Fri. – Sun. 3 hour minimum Mon.-Thurs.		w/alcohol		w/alcohol
	A:	\$238	\$262	\$274
	B:	\$299	\$323	\$335
	C:	\$183	\$207	\$219
	D:	\$244	\$268	\$280
	E:	\$293	\$317	\$329
	F:	\$353	\$378	\$390
Grand Ballroom Banquet: 336 Theater: 400 6 hour minimum Fri. – Sun. 3 hour minimum Mon.-Thurs.		w/alcohol		w/alcohol
	A:	\$268	\$305	\$305
	B:	\$329	\$366	\$366
	C:	\$225	\$244	\$262
	D:	\$286	\$305	\$323
	E:	\$353	\$384	\$390
	F:	\$414	\$445	\$451

NOTE: \$100.00 booking fee is included in room rental fees

ADDITIONAL FEES FOR BALLROOM RENTALS

Security Deposit – non-alcohol events (see below)	\$300
Security Deposit – alcohol events (see below)	\$500
Liability Insurance (required for alcohol events)	Actual premium
Kitchen	\$61
Risers (6' x 8') (6 available)	\$29 each
Projector/AV system	\$56
Podium	\$12
Microphone	\$12 each
Bar	\$49
Table skirting (15 available)	\$12 each
Canopies (patio area only) (5 available)	\$12 each
Second set-up	\$30-\$122

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