



**AGENDA
CITY OF CYPRESS
CITY COUNCIL**

**REGULAR MEETING
MONDAY, JANUARY 26, 2015
6:30 P.M.; 7:00 P.M.**
Public Hearings at 7:00 P.M.

COUNCIL CHAMBERS
5275 Orange Avenue
CYPRESS, CALIFORNIA

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing in the following Agenda. Supporting documents, including staff reports, are available for review in the City Clerk's office and the City's website at www.ci.cypress.ca.us.

City Hall Directory:

Administration – (714) 229-6680

admin@ci.cypress.ca.us

Finance – (714) 229-6700

fin@ci.cypress.ca.us

Community Development – (714) 229-6720

cdd@ci.cypress.ca.us

Public Works – (714) 229-6740

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Recreation – (714) 229-6780

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City Council Agendas/Minutes are available at www.ci.cypress.ca.us.

CALL TO ORDER

**6:30 P.M.
Council Chambers**

ROLL CALL

**MAYOR ROB JOHNSON
MAYOR PRO TEM MARIELLEN YARC
COUNCILMEMBER STACY BERRY
COUNCILMEMBER PAULO MORALES
COUNCILMEMBER JON PEAT**

ORAL COMMUNICATIONS

The public may at this time address the members of the City Council on any matters within the jurisdiction of the City Council, prior to any action taken on the Agenda. Although individual Council Members may provide brief responses to the oral communications, the City Council may not discuss or take action on off-Agenda items except as authorized by law. Speakers are requested to limit their comments to no more than three minutes each.

Recess the meeting to Closed Session.

CLOSED SESSION

Pursuant to California law, "a person may not disclose confidential information that has been acquired by being present in a closed session... to a person not entitled to receive it, unless the legislative body authorizes disclosure of that confidential information." (Gov. Code § 54963(a).) Any "[v]iolation of [Government Code § 54963] may be addressed by the use of such remedies as are currently available by law, including, but not limited to: (1) injunctive relief to prevent the disclosure of confidential information...; (2) disciplinary action against [a person] who has willfully disclosed confidential information...; [and/or] (3) referral of a member of a legislative body who has willfully disclosed confidential information... to a grand jury." (Gov. Code § 54963(c).)

CITY OF CYPRESS ITEMS:

CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
Significant Exposure to Litigation Pursuant to Government Code
Section 54956.9(b)(d)(e)(1)
Number of Cases: One Potential Case

RECONVENE**7:00 P.M.**
Council Chambers**ROLL CALL****MAYOR ROB JOHNSON**
MAYOR PRO TEM MARIELLEN YARC
COUNCILMEMBER STACY BERRY
COUNCILMEMBER PAULO MORALES
COUNCILMEMBER JON PEAT**PLEDGE OF ALLEGIANCE**

INVOCATION**PASTOR MIKE MC KAY, CYPRESS CHURCH**

The City Council does not endorse the content of the invocation and does not endorse the invitational speaker's particular faith, belief and/or religious denomination. The City Council does not engage in any prior inquiry, review of, or involvement in, the content of the invocation, except to request the speaker to refrain from using the invocation as an opportunity to attempt to convert others to a particular faith or to disparage any faith or belief. The City Council has an established neutral policy for selecting and scheduling invitational speakers. The City Clerk will make the City Council's policy on invocations available upon request for public inspection and copying.

**REPORT OF WORKSHOP AGENDA/
CLOSED SESSION****CITY MANAGER
CITY ATTORNEY****PRESENTATIONS****ORANGE COUNTY HUMAN RELATIONS COMMISSION
ANNUAL UPDATE****ORAL COMMUNICATIONS (LIMITED TO ONE-HALF HOUR)**

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*If you would like to address the City Council, please complete the white **SPEAKER'S CARD**. The card is available at the speaker's podium or from the City Clerk. Please identify on the card your name, address, and the item on which you would like to speak, and return to the City Clerk. The **SPEAKER'S CARD** assists the Mayor in ensuring that all persons wishing to address the Council are recognized. Your name will be called at the time the matter is heard by the Council.*

Council Chamber Decorum:

- **Use courteous and professional language at all times**
- **Refrain from clapping, whistling, etc. in response to a speaker's comments**
- **Allow speakers to provide comments without interruption**
- **Remove hats upon entering Council Chambers**
- **No food or beverages please**

PUBLIC HEARINGS

Public Comments Restricted to Ten Minutes Per Speaker, Unless Extended by the City Council.

No items.

CONSENT CALENDAR NOTICE

All matters listed on the Consent Calendar are to be approved with one motion unless a member of the Council requests separate action on a specific item. Ordinances on the Consent Calendar should be read by title only prior to taking any action.

CONSENT CALENDAR (1 – 12)

1. APPROVAL OF MINUTES.

Meeting of January 12, 2015.

Prepared by: Denise Basham, City Clerk

Recommended Action: Approve as submitted.

2. MOTION TO INTRODUCE AND/OR ADOPT ALL ORDINANCES AND RESOLUTIONS PRESENTED FOR CONSIDERATION BY TITLE ONLY AND TO WAIVE FURTHER READING.

3. CONSIDERATION OF APPROVAL OF A RENEWAL AGREEMENT WITH THE DISCOVERY SCIENCE FOUNDATION FOR DELIVERY OF A GRANT-FUNDED RECYCLING EDUCATION PROGRAM.

Prepared by: Alisha Farnell, Senior Management Analyst

Recommended Action: That the City Council consider the approval of a renewal agreement with the Discovery Science Foundation for the delivery of a grant-funded recycling education program.

4. APPROVAL OF PLANS AND SPECIFICATIONS FOR THE ANNUAL CONCRETE REHABILITATION, PROJECT NO. 128.

Prepared by: Kamran Dadbeh, City Engineer

Recommended Action: That the City Council approve the plans and specifications for the Annual Concrete Rehabilitation, Project No. 128.

5. **APPROVAL OF PLANS AND SPECIFICATIONS FOR THE ANNUAL SLURRY SEAL, PROJECT NO. 129.**

Prepared by: Kamran Dadbeh, City Engineer

Recommended Action: That the City Council approve the plans and specifications for the Annual Slurry Seal, Project No. 129.

6. **APPROVAL OF PLANS AND SPECIFICATIONS FOR ANNUAL OVERLAY, PROJECT NO. 130.**

Prepared by: Kamran Dadbeh, City Engineer

Recommended Action: That the City Council approve the plans and specifications for the Annual Street Overlay, Project No. 130.

7. **AWARD OF CONSTRUCTION CONTRACT AND AWARD OF TASK ORDER FOR CONSTRUCTION INSPECTION SERVICES FOR THE SEWER IMPROVEMENTS AT VARIOUS LOCATIONS, PROJECT NO. 117.**

Prepared by: Kamran Dadbeh, City Engineer

Recommended Action: That the City Council: 1) Award a contract for the Sewer Improvements at Various Locations, Project No. 117, in the amount of \$197,512, to the lowest responsible bidder, Sancon Engineering, Inc., Huntington Beach, California; authorize a contingency of \$29,627 (15% of bid amount); and direct the Director of Community Development to issue any necessary change orders to complete additional work within budgetary authority; and 2) Approve a Task Order for Construction Management and Inspection Services, in the amount of \$25,425, within the existing agreement for On-Call Construction Management/Inspection/Engineering Services, for the Sewer Improvements at Various Locations, Project No. 117, to Vali Cooper and Associates, Inc. (VCA); authorize a contingency of \$3,814 (15% of contract amount) to be used for unforeseen work; and direct the Director of Community Development to act as Contract Officer.

8. **ACCEPTANCE OF THE INDEPENDENT ACCOUNTANTS' REPORT ON AGREED-UPON PROCEDURES APPLIED TO THE CITY OF CYPRESS' APPROPRIATIONS LIMIT WORKSHEET FOR THE YEAR ENDED JUNE 30, 2014.**

Prepared by: Matt Burton, Director of Finance and Administrative Services

Recommended Action: That the City Council receive and file the Independent Accountants' Report on Agreed-Upon Procedures Applied to the City of Cypress' Appropriations Limit Worksheet for the Year Ended June 30, 2014.

9. [REVIEW OF INVESTMENT REPORT FOR THE MONTH OF DECEMBER, 2014.](#)

Prepared by: Matt Burton, Director of Finance and Administrative Services

Recommended Action: That the City Council receive and file the Investment Report for the month of December, 2014.

10. [APPROVAL OF COMMERCIAL WARRANT LIST AND WIRE TRANSFERS FOR FISCAL YEAR 2014-15 FOR WARRANTS NO. 33009 THROUGH 33134.](#)

Prepared by: Matt Burton, Director of Finance and Administrative Services

Recommended Action: That the City Council approve the attached warrant registers and wire transfers for Fiscal Year 2014-15.

Recreation and Park District Matters:

11. [ACCEPTANCE OF THE INDEPENDENT ACCOUNTANTS' REPORT ON AGREED-UPON PROCEDURES APPLIED TO THE CYPRESS RECREATION AND PARK DISTRICT'S APPROPRIATIONS LIMIT WORKSHEET FOR THE YEAR ENDED JUNE 30, 2014.](#)

Prepared by: Matt Burton, Director of Finance and Administrative Services

Recommended Action: That the City Council, acting as the ex-officio Board of Directors of the Cypress Recreation and Park District, receive and file the Independent Accountants' Report on Agreed-Upon Procedures Applied to the Cypress Recreation and Park District's Appropriations Limit Worksheet for the Year Ended June 30, 2014.

12. [ACCEPTANCE OF SENIOR CENTER DONATION AND APPROPRIATION OF \\$1,000 FOR THE PURCHASE OF ROUND LOBBY TABLES AT THE SENIOR CENTER FACILITY.](#)

Prepared by: June Liu, Director of Recreation and Community Services

Recommended Action: That the City Council, acting as the ex-officio governing Board of Directors for the Cypress Recreation and Park District: 1) Formally accept a donation in the amount of \$1,000 from Carole Fujishiro-Fukuroku; and 2) Increase estimated revenues in Account 212-99999.3713 (Donations) by \$1,000 and increase appropriations by \$1,000 to Account 212-90317.4113 (Small Tools – Senior Activities) for the purchase of round lobby tables for the Senior Center.

END OF CONSENT CALENDAR

NEW BUSINESS (13 – 14)

13. [ACCEPTANCE OF THE COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR THE FISCAL YEAR ENDED JUNE 30, 2014.](#)

Prepared by: Matt Burton, Director of Finance and Administrative Services

Recommended Action: That the City Council receive and file the report.

14. [ACCEPTANCE OF THE AUDIT LETTER TO THE CITY COUNCIL FOR THE FISCAL YEAR ENDED JUNE 30, 2014.](#)

Prepared by: Matt Burton, Director of Finance and Administrative Services

Recommended Action: That the City Council receive and file the Auditor's Letter to the City Council.

RECREATION & PARK DISTRICT MATTERS (15)

The Cypress City Council, Acting as the Ex-Officio Governing Board of Directors.

15. [ACCEPTANCE OF THE COMPONENT UNIT FINANCIAL REPORT OF THE CYPRESS RECREATION AND PARK DISTRICT FOR THE FISCAL YEAR ENDED JUNE 30, 2014.](#)

Prepared by: Matt Burton, Director of Finance and Administrative Services

Recommended Action: That the City Council, acting as the ex-officio Board of Directors for the Cypress Recreation and Park District, receive and file the report.

SUCCESSOR AGENCY TO THE CYPRESS REDEVELOPMENT AGENCY MATTERS

The Cypress City Council, Acting as the Successor Agency to the Cypress Redevelopment Agency.

16. **ADOPTION OF THE ADMINISTRATIVE BUDGET FOR THE CYPRESS SUCCESSOR AGENCY FOR THE SIX-MONTH PERIOD OF JULY 1, 2015 THROUGH DECEMBER 31, 2015.**
Prepared by: Matt Burton, Director of Finance and Administrative Services

Recommended Action: That the Successor Agency adopt the administrative budget for the Successor Agency for the six-month period of July 1, 2015 through December 31, 2015.

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ITEMS FROM CITY COUNCIL MEMBERS

- Reports on Committee Assignments
- Other Items

ITEMS FROM CITY MANAGER

ADJOURNMENT

The next meeting will be an adjourned Regular Meeting, to be held on Monday, February 9, 2015 beginning at 5:30 p.m. in the Executive Board Room.

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting. Dated this 22nd day of January, 2015.

Denise Basham, City Clerk

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, YOU SHOULD CONTACT THE OFFICE OF THE CITY CLERK AT (714) 229-6683. NOTIFICATION BY NOON ON FRIDAY, JANUARY 23, 2015 WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ASSURE ACCESSIBILITY TO THIS MEETING.