



**AGENDA  
CITY OF CYPRESS  
CITY COUNCIL**

**REGULAR MEETING  
MONDAY, FEBRUARY 10, 2014  
6:00 P.M.; 7:00 P.M.**  
*Public Hearings at 7:00 P.M.*

COUNCIL CHAMBERS  
5275 Orange Avenue  
CYPRESS, CALIFORNIA

*This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing in the following Agenda. Supporting documents, including staff reports, are available for review in the City Clerk's office and the City's website at [www.ci.cypress.ca.us](http://www.ci.cypress.ca.us).*

*City Hall Directory:*

*Administration – (714) 229-6680  
[admin@ci.cypress.ca.us](mailto:admin@ci.cypress.ca.us)  
Finance – (714) 229-6700  
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Community Development – (714) 229-6720  
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*Public Works – (714) 229-6740  
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*City Council Agendas/Minutes are available at [www.ci.cypress.ca.us](http://www.ci.cypress.ca.us).*

**CALL TO ORDER**

**6:00 P.M.  
Executive Board Room**

**ROLL CALL**

**MAYOR LEROY MILLS  
MAYOR PRO TEM ROB JOHNSON  
COUNCILMEMBER DOUG BAILEY  
COUNCILMEMBER PRAKASH NARAIN  
COUNCILMEMBER MARIELLEN YARC**

**ORAL COMMUNICATIONS**

*The public may at this time address the members of the City Council on any matters within the jurisdiction of the City Council, prior to any action taken on the Agenda. No action may be taken on off-Agenda items except as authorized by law. Speakers are requested to limit their comments to no more than three minutes each.*

**WORKSHOP  
SESSION**

**FISCAL YEAR 2013-14 MID-YEAR BUDGET REVIEW**

**RECONVENE**

**7:00 P.M.  
Council Chambers**

**ROLL CALL**

**MAYOR LEROY MILLS  
MAYOR PRO TEM ROB JOHNSON  
COUNCILMEMBER DOUG BAILEY  
COUNCILMEMBER PRAKASH NARAIN  
COUNCILMEMBER MARIELLEN YARC**

**PLEDGE OF ALLEGIANCE**

**INVOCATION**

**REPORT OF WORKSHOP AGENDA/  
CLOSED SESSION**

**CITY MANAGER  
CITY ATTORNEY**

**ORAL COMMUNICATIONS (LIMITED TO ONE-HALF HOUR)**

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*If you would like to address the City Council, please complete the white **SPEAKER'S CARD**. The card is available at the speaker's podium or from the City Clerk. Please identify on the card your name, address, and the item on which you would like to speak, and return to the City Clerk. The **SPEAKER'S CARD** assists the Mayor in ensuring that all persons wishing to address the Council are recognized. Your name will be called at the time the matter is heard by the Council.*

**Speakers and members of the audience are asked to please observe meeting decorum by using courteous and professional language at all times, refraining from clapping, whistling, etc. in response to a speaker's comments, and allowing speakers to provide comments without interruption.**

**PUBLIC HEARINGS**

*Public Comments Restricted to Ten Minutes Per Speaker, Unless Extended by the City Council.*

No items.

**CONSENT CALENDAR NOTICE**

*All matters listed on the Consent Calendar are to be approved with one motion unless a member of the Council requests separate action on a specific item. Ordinances on the Consent Calendar should be read by title only prior to taking any action.*

**CONSENT CALENDAR (1 – 10)****1. APPROVAL OF MINUTES.**

Meeting of January 27, 2014.

**Prepared by: Denise Basham, City Clerk**

**Recommended Action:** Approve as submitted.

**2. MOTION TO INTRODUCE AND/OR ADOPT ALL ORDINANCES AND RESOLUTIONS PRESENTED FOR CONSIDERATION BY TITLE ONLY AND TO WAIVE FURTHER READING.**

3. **PROCLAIMING THE MONTH OF FEBRUARY 2014 AS “CAREER AND TECHNICAL EDUCATION MONTH” IN THE CITY OF CYPRESS.**

**Prepared by: Denise Basham, City Clerk**

Recommended Action: That the City Council officially proclaim the month of February 2014 as “Career and Technical Education Month” in the City of Cypress.

4. **PROCLAIMING THE CITY OF CYPRESS A “PURPLE HEART CITY.”**

**Prepared by: Denise Basham, City Clerk**

Recommended Action: That the City Council officially proclaim the City of Cypress a “Purple Heart City.”

5. **EXTENSION OF DESIGN REVIEW COMMITTEE PERMIT NO. 2009-06, A REQUEST FOR A ONE-YEAR EXTENSION TO ALLOW THE CONSTRUCTION OF A 6,000 SQUARE FOOT MEDICAL OFFICE BUILDING ON THE PROPERTY LOCATED AT 5001 CERRITOS AVENUE IN THE CG COMMERCIAL GENERAL ZONE.**

**Prepared by: Doug Hawkins, Planning Manager**

Recommended Action: That the City Council grant a one-year extension of Design Review Committee Permit No. 2009-06 subject to the original Conditions of Approval.

6. **AWARD OF TASK ORDER FOR CONSULTANT SERVICES TO UPDATE THE CITYWIDE TRAFFIC SIGNAL TIMING.**

**Prepared by: Keith Carter, Associate Engineer/Traffic**

Recommended Action: That the City Council approve a Task Order for consultant services to update the Citywide Traffic Signal Timing to comply with changes in the California Manual on Uniform Traffic Control Devices (CA MUTCD), in the amount of \$50,200, within the existing agreement for On-Call Traffic Signal Interconnect System Support and Traffic Signal Operations to Hartzog & Crabill, Inc., Tustin, California; authorize a contingency of \$7,530 (15% of contract amount) to be used for unforeseen work; and direct the Director of Public Works/City Engineer to act as Contract Officer.

7. **AWARD OF CONSTRUCTION CONTRACT, AWARD OF TASK ORDER FOR CONSTRUCTION INSPECTION SERVICES FOR FIBER OPTIC INSTALLATION/CCTV UPGRADE PROJECT (PHASE 3), PUBLIC WORKS PROJECT NO. 74, AND AWARD A TASK ORDER FOR CCTV NETWORK IMPLEMENTATION AND MAINTENANCE.**

**Prepared by: Keith Carter, Associate Engineer/Traffic**

Recommended Action: That the City Council: 1) Award a contract for the Fiber Optic Installation/CCTV Upgrade Project (Phase 3), Public Works Project No. 74, in the amount of \$658,293, to the lowest responsible bidder, Pro Tech Engineering Corporation, Corona Del Mar, California; authorize a contingency of \$98,744 (15% of Bid Amount) to be used for unforeseen work; and direct the Director of Public Works/City Engineer to issue any necessary change orders to complete additional work within budgetary authority; and 2) Approve a Task Order for Inspection Services, in the amount of \$59,461, within the existing agreement for On-Call Construction Management/Engineering Support/Testing and Inspection Services, for the Fiber Optic Installation/CCTV Upgrade Project (Phase 3), Public Works Project No. 74, to Vali Cooper & Associates, Inc. (VCA); authorize a contingency of \$8,919 (15% of contract amount) to be used for unforeseen work; and direct the Director of Public Works/City Engineer to act as Contract Officer; and 3) Award a Task Order for CCTV Network Implementation and Maintenance, in the amount of \$59,380, within the existing agreement for On-Call Traffic Engineering Design Services, to Iteris; authorize a contingency of \$8,907 (15% of contract amount) to be used for unforeseen work; and direct the Director of Public Works/City Engineer to act as Contract Officer.

8. **REQUEST FOR CYPRESS BRANCH LIBRARY BOOKSTORE ADDITION. (COUNCIL MEMBER NARAIN)**

**Prepared by: Alvin Papa, Senior Civil Engineer**

Recommended Action: That the City Council: 1) Approve a transfer in the amount of \$23,920 from the assigned fund balance of the General Fund (Account No. 111-99999.4501\_415) to the City Capital Improvement Projects Fund (Account No. 415-99999.3901\_111); and 2) Authorize an appropriation in the amount of \$23,920 from the City Capital Improvement Projects Fund (Account No. 415-80600-8065.4186) for the design of the Cypress Branch Library Bookstore Addition; and 3) Approve a Task Order in the amount of \$20,800 for architectural consultant services for the Cypress Branch Library Bookstore Addition, Public Works Project No. 118, to BOA Architecture, Long Beach, CA; authorize \$3,120 as contingency to be used for unforeseen work; and direct the Director of Public Works/City Engineer to act as Contract Officer.

9. [INSTALLATION OF MULTI-WAY STOP SIGNS ON HOLDER STREET AT MOUNT WHITNEY DRIVE WITHIN CYPRESS AND BUENA PARK BOUNDARIES.](#)

**Prepared by: Keith Carter, Associate Engineer/Traffic**

Recommended Action: That the City Council receive and file the report.

10. [APPROVAL OF COMMERCIAL WARRANT LIST AND WIRE TRANSFERS FOR FISCAL YEAR 2013-14 FOR WARRANTS NO. 28864 THROUGH 28997.](#)

**Prepared by: Richard Storey, Director of Finance and Administrative Services**

Recommended Action: That the City Council approve the attached warrant registers and wire transfers for Fiscal Year 2013-14.

#### **END OF CONSENT CALENDAR**

#### **NEW BUSINESS (11 – 12)**

11. [AWARD OF PROFESSIONAL CONTRACT SERVICES AGREEMENT FOR SOLID WASTE FRANCHISE AGREEMENT COMPLIANCE EXAMINATION.](#)

**Prepared by: Andy Tse, Administrative Services Manager**

Recommended Action: That the City Council: 1) Award a Professional Services Agreement for Solid Waste Franchise Agreement Compliance Examination to R3 Consulting Group, LLC, Roseville, California, and direct the Administrative Services Manager to act as Contract Officer; and 2) Approve the appropriation of \$19,930 to Account No. 111-20120.4189 (Professional Services – Other) from the unassigned fund balance of the City's General Fund for Solid Waste Franchise Agreement Compliance Examination services.

12. **ESTABLISH CITY COUNCIL PROCEDURES FOR THE INTERVIEW AND SELECTION OF A SOLID WASTE SERVICES PROCUREMENT CONSULTANT.**

**Prepared by: Andy Tse, Administrative Services Manager**

Recommended Action: That the City Council establish its procedures for the interview and selection process of a Solid Waste Services Procurement Consultant.

**RECREATION & PARK DISTRICT MATTERS**

*The Cypress City Council, Acting as the Ex-Officio Governing Board of Directors.*

No items.

**SUCCESSOR AGENCY TO THE CYPRESS REDEVELOPMENT AGENCY MATTERS**

*The Cypress City Council, Acting as the Successor Agency to the Cypress Redevelopment Agency.*

**Consent Calendar (13):**

13. **ADOPTION OF THE ADMINISTRATIVE BUDGET FOR THE CYPRESS SUCCESSOR AGENCY FOR THE SIX-MONTH PERIOD OF JULY 1, 2014 THROUGH DECEMBER 31, 2014.**

**Prepared by: Richard Storey, Director of Finance and Administrative Services**

Recommended Action: That the Successor Agency adopt the administrative budget for the Successor Agency for the six-month period of July 1, 2014 through December 31, 2014.

**ORAL COMMUNICATIONS**

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**ITEMS FROM CITY COUNCIL MEMBERS**

- Reports on Committee Assignments
- Other Items

**ITEMS FROM CITY MANAGER**

**ADJOURNMENT**

The next meeting will be an adjourned Regular Meeting, to be held on Monday, February 24, 2014 beginning at 5:30 p.m. in the Executive Board Room.

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting. Dated this 5<sup>th</sup> day of February, 2014.

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Denise Basham, City Clerk

**IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, YOU SHOULD CONTACT THE OFFICE OF THE CITY CLERK AT (714) 229-6683. NOTIFICATION BY NOON ON FRIDAY, FEBRUARY 7, 2014 WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ASSURE ACCESSIBILITY TO THIS MEETING.**