



**AGENDA  
CITY OF CYPRESS  
CITY COUNCIL**

**REGULAR MEETING  
MONDAY, OCTOBER 27, 2014  
5:00 P.M.; 7:00 P.M.**  
Public Hearings at 7:00 P.M.

COUNCIL CHAMBERS  
5275 Orange Avenue  
CYPRESS, CALIFORNIA

*This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing in the following Agenda. Supporting documents, including staff reports, are available for review in the City Clerk's office and the City's website at [www.ci.cypress.ca.us](http://www.ci.cypress.ca.us).*

*City Hall Directory:*

*Administration – (714) 229-6680*

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*City Council Agendas/Minutes are available at [www.ci.cypress.ca.us](http://www.ci.cypress.ca.us).*

**CALL TO ORDER**

**5:00 P.M.  
Council Chambers**

**ROLL CALL**

**MAYOR LEROY MILLS  
MAYOR PRO TEM ROB JOHNSON  
COUNCILMEMBER DOUG BAILEY  
COUNCILMEMBER PRAKASH NARAIN  
COUNCILMEMBER MARIELLEN YARC**

**ORAL COMMUNICATIONS**

*The public may at this time address the members of the City Council on any matters within the jurisdiction of the City Council, prior to any action taken on the Agenda. Although individual Council Members may provide brief responses to the oral communications, the City Council may not discuss or take action on off-Agenda items except as authorized by law. Speakers are requested to limit their comments to no more than three minutes each.*

*Recess the meeting to Closed Session.*

**CLOSED SESSION**

*Pursuant to California law, "a person may not disclose confidential information that has been acquired by being present in a closed session... to a person not entitled to receive it, unless the legislative body authorizes disclosure of that confidential information." (Gov. Code § 54963(a).) Any "[v]iolation of [Government Code § 54963] may be addressed by the use of such remedies as are currently available by law, including, but not limited to: (1) injunctive relief to prevent the disclosure of confidential information...; (2) disciplinary action against [a person] who has willfully disclosed confidential information...; [and/or] (3) referral of a member of a legislative body who has willfully disclosed confidential information... to a grand jury." (Gov. Code § 54963(c).)*

**CITY OF CYPRESS ITEMS:****PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE****RECONVENE****7:00 P.M.  
Council Chambers****ROLL CALL****MAYOR LEROY MILLS  
MAYOR PRO TEM ROB JOHNSON  
COUNCILMEMBER DOUG BAILEY  
COUNCILMEMBER PRAKASH NARAIN  
COUNCILMEMBER MARIELLEN YARC****PLEDGE OF ALLEGIANCE**

**INVOCATION****REPORT OF WORKSHOP AGENDA/  
CLOSED SESSION****CITY MANAGER  
CITY ATTORNEY****PRESENTATIONS****STATE OF THE STATE PRESENTED BY  
ASSEMBLYWOMAN SHARON QUIRK-SILVA****PRESENT PROCLAMATION TO RECORDS AND  
SUPPORT PERSONNEL PROCLAIMING  
NOVEMBER 5, 2014 AS "LAW ENFORCEMENT  
RECORDS AND SUPPORT PERSONNEL DAY" IN  
THE CITY OF CYPRESS****INTRODUCTION OF CYPRESS POLICE OFFICERS  
JESUS ORTIZ AND DAVID LIRA****ORAL COMMUNICATIONS (LIMITED TO ONE-HALF HOUR)**

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*If you would like to address the City Council, please complete the white **SPEAKER'S CARD**. The card is available at the speaker's podium or from the City Clerk. Please identify on the card your name, address, and the item on which you would like to speak, and return to the City Clerk. The **SPEAKER'S CARD** assists the Mayor in ensuring that all persons wishing to address the Council are recognized. Your name will be called at the time the matter is heard by the Council.*

**Council Chamber Decorum:**

- **Use courteous and professional language at all times**
- **Refrain from clapping, whistling, etc. in response to a speaker's comments**
- **Allow speakers to provide comments without interruption**
- **Remove hats upon entering Council Chambers**
- **No food or beverages please**

**PUBLIC HEARINGS**

*Public Comments Restricted to Ten Minutes Per Speaker, Unless Extended by the City Council.*

No items.

**CONSENT CALENDAR NOTICE**

*All matters listed on the Consent Calendar are to be approved with one motion unless a member of the Council requests separate action on a specific item. Ordinances on the Consent Calendar should be read by title only prior to taking any action.*

**CONSENT CALENDAR (1 – 15)**

**1. APPROVAL OF MINUTES.**

Meeting of October 13, 2014.

**Prepared by: Denise Basham, City Clerk**

Recommended Action: Approve as submitted.

**2. MOTION TO INTRODUCE AND/OR ADOPT ALL ORDINANCES AND RESOLUTIONS PRESENTED FOR CONSIDERATION BY TITLE ONLY AND TO WAIVE FURTHER READING.**

**3. SECOND READING OF AN ORDINANCE AMENDING CYPRESS MUNICIPAL CODE SECTION 21A-1 REGARDING THE PAYMENT OF PREVAILING WAGES.**

**Prepared by: Lindsay M. Tabaian, Assistant City Attorney**

Recommended Action: That the City Council adopt the Ordinance by title only, title as follows, amending Cypress Municipal Code Section 21A-1 regarding the payment of prevailing wages.

**An Ordinance of the City Council of the City of Cypress  
Amending Cypress Municipal Code Section 21A-1  
Regarding the Payment of Prevailing Wages.**

4. **PROCLAIMING NOVEMBER 5, 2014 AS “LAW ENFORCEMENT RECORDS AND SUPPORT PERSONNEL DAY” IN THE CITY OF CYPRESS.**

**Prepared by: Denise Basham, City Clerk**

Recommended Action: That the City Council officially proclaim November 5, 2014 as “Law Enforcement Records and Support Personnel Day” in the City of Cypress.

5. **CONSIDERATION OF A RESOLUTION MAKING FINDINGS RELATED TO APPROVAL OF THE SECOND AMENDMENT TO THE ORANGE COUNTY FIRE AUTHORITY JOINT POWERS AUTHORITY AGREEMENT – EQUITY.**

**Prepared by: Peter Grant, City Manager**

Recommended Action: That the City Council adopt the Resolution by title only, title as follows, making findings related to approval of the Second Amendment to the Amended Orange County Fire Authority Joint Powers Agreement.

A Resolution of the City Council of the City of Cypress Making Findings Related to the City’s Prior Approval of the Orange County Fire Authority’s Second Amendment to the Amended Joint Powers Authority Agreement.

6. **PROFESSIONAL SERVICES AGREEMENT WITH MANAGEMENT PARTNERS TO PROVIDE A FACILITATED ASSESSMENT OF ISSUES AND CHALLENGES FOR THE POLICE DEPARTMENT.**

**Prepared by: Peter Grant, City Manager**

Recommended Action: That the City Council approve a professional services agreement with Management Partners to provide a facilitated assessment of issues and challenges for the Police department.

7. **APPROPRIATION OF FUNDS FOR THE REPAIR OF THE SENIOR CENTER AIR CONDITIONER.**

**Prepared by: Bobby Blackburn, Public Works Superintendent**

Recommended Action: That the City Council: 1) Authorize an increase in appropriations in the amount of \$18,046 in the City's General Fund to Account No. 111-70228-7231.4187\_014 (Contractual Services – HVAC) for the replacement of two air conditioning compressor units at the Senior Center; and 2) Authorize an increase of \$18,046 in estimated revenues to the City's General Fund to Account No. 111-99999.3801 (Park District Administration Fee) for the reimbursement of the cost of the repair to the Senior Center air conditioner; and 3) Authorize an increase in appropriations in the Cypress Recreation and Park District (CRPD) General Fund to Account No. 212-90302-9318.4188\_200 (Contract Services – Public) in the amount of \$18,046 to reimburse the City for the costs of the repair to the Senior Center air conditioner.

8. **ACCEPTANCE OF SEWER IMPROVEMENTS AT VARIOUS LOCATIONS, PUBLIC WORKS PROJECT NO. 78.**

**Prepared by: Alvin Papa, Senior Civil Engineer**

Recommended Action: That the City Council: 1) Accept the Sewer Improvements at Various Locations, Public Works Project No. 78, as being satisfactorily completed in conformance with the project specifications, in the final amount of \$1,266,994.56; and 2) Approve the final retention payment of \$63,349.73 to Andrew Papac and Sons, South El Monte, California; and 3) Authorize the City Clerk to release the Labor and Materials Bond and the Faithful Performance Bond upon expiration of the required lien period, if no claims or objections have been filed, upon concurrence of the Director of Public Works.

9. **DESIGN REVIEW COMMITTEE PERMIT NO. 3002, A REQUEST TO ESTABLISH A SIGN PROGRAM FOR THE INDUSTRIAL BUILDINGS LOCATED AT 10800 VALLEY VIEW STREET AND 6125 CHIP AVENUE IN THE PC-4 PLANNED COMMUNITY BUSINESS PARK ZONE.**

**Prepared by: Judy Aquino, Assistant Planner**

Recommended Action: That the City Council adopt the Resolution by title only, title as follows, approving Design Review Committee Permit No. 3002, subject to the conditions in Exhibit "A" of the Resolution. In accordance with California Environmental Quality Act (CEQA) guidelines, a Categorical Exemption, Class 11 will be filed for this project.

A Resolution of the City Council of the City of Cypress  
Approving Design Review Committee Permit No. 3002  
- With Conditions.

10. [\*\*A RESOLUTION ADOPTING THE MEASURE M2 ANNUAL EXPENDITURE REPORT FOR FISCAL YEAR 2013-14.\*\*](#)

**Prepared by: Richard Storey, Director of Finance and Administrative Services**

Recommended Action: That the City Council, and acting as the ex-officio Board of Directors of the Cypress Recreation and Park District, adopt the Resolution by title only, title as follows, providing the required annual Expenditure Report for Measure M2 Funds to the Orange County Transportation Authority (OCTA) for the fiscal year ended June 30, 2014.

A Resolution of the City Council of the City of Cypress Concerning the Measure M2 Fiscal Year Ended June 30, 2014 Expenditure Report for the City of Cypress, California.

11. [\*\*ADOPTION OF A RESOLUTION AMENDING BENEFITS FOR EXECUTIVE MANAGEMENT AND MID-MANAGEMENT EMPLOYEES.\*\*](#)

**Prepared by: Richard Storey, Director of Finance and Administrative Services**

Recommended Action: That the City Council, and acting as the ex-officio governing Board of Directors of the Cypress Recreation and Park District, adopt the Resolution by title only, title as follows, amending Resolution No. 6091 establishing benefits for Executive Management and Mid-Management employees.

A Resolution of the City Council of the City of Cypress, and Acting as Ex-Officio Governing Board of Directors of the Cypress Recreation and Park District, a Subsidiary District of the City of Cypress, Amending Resolution No. 6091 Establishing Benefits for Management Employees.

12. **[ADOPTION OF A RESOLUTION AMENDING MEDICAL INSURANCE BENEFITS FOR CITY COUNCIL MEMBERS.](#)**  
**Prepared by: Richard Storey, Director of Finance and Administrative Services**

Recommended Action: That the City Council, and acting as the ex-officio governing Board of Directors of the Cypress Recreation and Park District, adopt the Resolution by title only, title as follows, establishing benefits provided to the City Council Members.

A Resolution of the City Council of the City of Cypress, and Acting as Ex-Officio Governing Board of Directors of the Cypress Recreation and Park District, Establishing the Maximum Monthly Contribution by the City for the Cost of Medical Benefits Provided to Members of the City Council.

13. **[APPROVAL OF AN EXTRAORDINARY PERFORMANCE AWARD FOR TWO CITY STAFF MEMBERS.](#)**  
**Prepared by: Richard Storey, Director of Finance and Administrative Services**

Recommended Action: That the City Council, and acting as the ex-officio governing Board of Directors of the Cypress Recreation and Park District, adopt the Resolution by title only, title as follows, approving a one-time extraordinary performance award for June Liu, Director of Recreation and Community Services, and Alisha Farnell, Management Analyst, for exemplary performance.

A Resolution of the City Council of the City of Cypress, and Acting as Ex-Officio Governing Board of Directors of the Cypress Recreation and Park District, Approving a One-Time Extraordinary Performance Award for June Liu, Director of Recreation and Community Services, and Alisha Farnell, Management Analyst.

14. **[REVIEW OF INVESTMENT REPORT FOR THE MONTH OF SEPTEMBER, 2014.](#)**  
**Prepared by: Richard Storey, Director of Finance and Administrative Services**

Recommended Action: That the City Council receive and file the Investment Report for the month of September, 2014.



15. [APPROVAL OF COMMERCIAL WARRANT LIST AND WIRE TRANSFERS FOR FISCAL YEAR 2014-15 FOR WARRANTS NO. 31932 THROUGH 32101.](#)

Prepared by: Richard Storey, Director of Finance and Administrative Services

Recommended Action: That the City Council approve the attached warrant registers and wire transfers for Fiscal Year 2014-15.

**END OF CONSENT CALENDAR**

**NEW BUSINESS (16 – 17)**

16. [APPROVAL OF AMENDMENT NO. 2 TO AN AMENDED AND RESTATED CONTRACT SERVICES AGREEMENT FOR CITY ATTORNEY SERVICES.](#)

Prepared by: Denise Basham, City Clerk

Recommended Action: That the City Council approve Amendment No. 2 to the Amended and Restated Contract Services Agreement for City Attorney Services between the City of Cypress and Aleshire & Wynder, LLP.

17. [APPROVAL OF CLASS SPECIFICATIONS AND SALARY RESOLUTIONS FOR EXECUTIVE MANAGEMENT, MID-MANAGEMENT, AND CONFIDENTIAL EMPLOYEES ASSOCIATED WITH THE PROPOSED REORGANIZATION OF THE CITY MANAGER'S OFFICE, FINANCE AND ADMINISTRATIVE SERVICES, COMMUNITY DEVELOPMENT AND PUBLIC WORKS DEPARTMENTS.](#)

Prepared by: Richard Storey, Director of Finance and Administrative Services

Recommended Action: That the City Council and acting as the ex-officio governing Board of Directors of the Cypress Recreation and Park District, take the following actions: 1) Approve new class specifications for City Planner, City Engineer, Senior Management Analyst, Executive Assistant, Human Resources Assistant, and Payroll Coordinator; and 2) Approve revised class specifications for Director of Community Development, Director of Finance and Administrative Services, Finance Manager/Assistant Director of Finance and Administrative Services, Human Resources Analyst, and Management Analyst; 3) Adopt a Resolution by title only, title as follows, amending Resolution No. 6452 to establish salary ranges for employees classified as Confidential; 4) Adopt a Resolution, by title only, title as follows, amending Resolution No. 6453 to establish salary ranges for employees classified as Mid-Management; and

5) Adopt a Resolution, by title only, title as follows, amending Resolution No. 6454 to establish salary ranges for employees classified as Executive Management/Department Director.

A Resolution of the City Council of the City of Cypress, and Acting as Ex-Officio Governing Board of Directors of the Cypress Recreation and Park District, Amending Resolution No. 6452 Establishing Salary Ranges for Confidential Positions.

A Resolution of the City Council of the City of Cypress, and Acting as Ex-Officio Governing Board of Directors of the Cypress Recreation and Park District, Amending Resolution No. 6453 Establishing Salary Ranges for Mid-Management Positions.

A Resolution of the City Council of the City of Cypress, and Acting as Ex-Officio Governing Board of Directors of the Cypress Recreation and Park District, Amending Resolution No. 6454 Establishing Salary Ranges for Executive Management Positions.

#### **RECREATION & PARK DISTRICT MATTERS (18)**

*The Cypress City Council, Acting as the Ex-Officio Governing Board of Directors.*

18. **[CONSIDERATION OF UPDATES TO THE ATHLETIC FACILITY ALLOCATION, USAGE AND SCHEDULING POLICY.](#)**  
**Prepared by: June Liu, Director of Recreation and Community Services**

Recommended Action: That the City Council, acting as the ex-officio governing Board of Directors for the Cypress Recreation and Park District, adopt the proposed amendments to various sections of the current Athletic Facility Allocation, Usage and Scheduling Policy.

#### **SUCCESSOR AGENCY TO THE CYPRESS REDEVELOPMENT AGENCY MATTERS**

*The Cypress City Council, Acting as the Successor Agency to the Cypress Redevelopment Agency.*

No items.

**ORAL COMMUNICATIONS**

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**ITEMS FROM CITY COUNCIL MEMBERS**

- Reports on Committee Assignments
- Other Items

**ITEMS FROM CITY MANAGER**

**ADJOURNMENT**

The next meeting will be an adjourned Regular Meeting, to be held on Monday, November 10, 2014 beginning at 5:30 p.m. in the Executive Board Room.

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting. Dated this 23<sup>rd</sup> day of October, 2014.

\_\_\_\_\_  
Denise Basham, City Clerk

**IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, YOU SHOULD CONTACT THE OFFICE OF THE CITY CLERK AT (714) 229-6683. NOTIFICATION BY NOON ON FRIDAY, OCTOBER 24, 2014 WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ASSURE ACCESSIBILITY TO THIS MEETING.**