

*Cypress Recreation
and Park District*

Operating Budget

2014 - 2015



CYPRESS RECREATION AND PARK DISTRICT

Providing Leisure Opportunities Since 1949

PROGRAM BUDGET

Fiscal Year 2014 - 2015



DISTRICT DIRECTORY

Legislative Body

Leroy Mills	Mayor
Rob Johnson	Mayor Pro-Tem
Douglas A. Bailey	Council Member
Prakash Narain, M.D.	Council Member
Mariellen Yarc	Council Member

Recreation and Community Services Commission

Gary Straub	Chairperson
Sandy Purtle	Vice-Chairperson
Ronald Call	Commissioner
Nancy Conze	Commissioner
Thomas Ferguson	Commissioner
Mark Youngerman	Commissioner
Patricia Zauss	Commissioner

Staff Members

Richard Storey	Interim District Manager/Finance & Admin. Services Director
June S. S. Liu	Recreation & Community Srvcs. Director

Cypress Recreation and Park District

ORGANIZATIONAL CHART

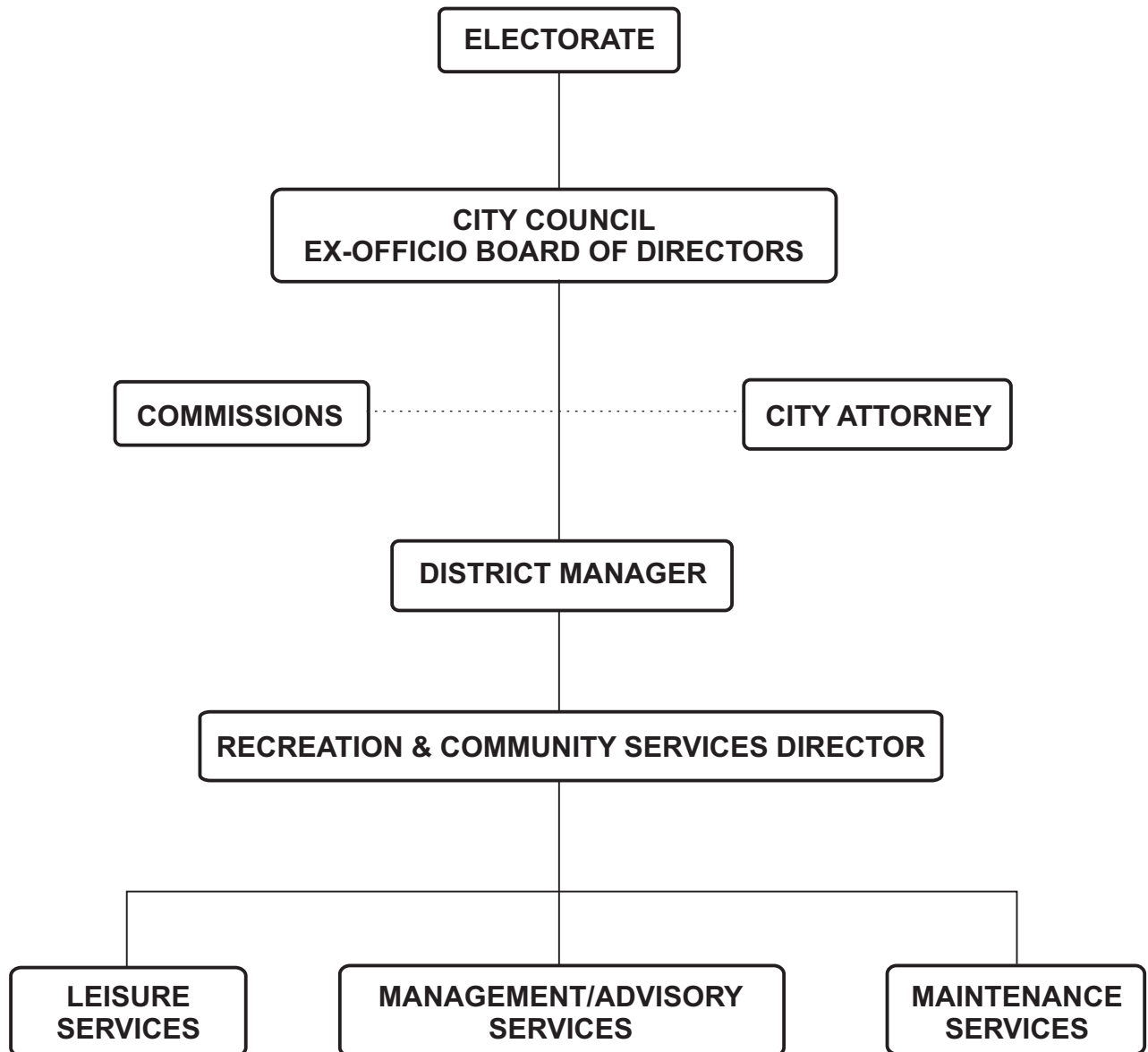


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CYPRESS RECREATION AND PARK DISTRICT
SUMMARY OF RESOURCES AND APPROPRIATIONS BY FUND
Fiscal Year 2014-15

<u>FUND</u>	<u>BEG. FUND BALANCE</u>	<u>REVENUES/ SOURCES</u>	<u>EXPENDITURES/USES</u>			<u>END. FUND BALANCE</u>
		<u>PROPOSED REVENUE</u>	<u>OPERATING BUDGET</u>	<u>CAPITAL BUDGET</u>	<u>FUND TSFR-OUT</u>	
212 - CRPD General Fund	\$ 6,354,541	\$ 5,230,402	\$ 4,699,095	\$ 423,408	\$ 318,386	\$ 6,144,054
213 - CRPD Park Development	377,969	10,000	-	-	-	387,969
TOTAL	<u>\$ 6,732,510</u>	<u>\$ 5,240,402</u>	<u>\$ 4,699,095</u>	<u>\$ 423,408</u>	<u>\$ 318,386</u>	<u>\$ 6,532,023</u>

Transfer-out of \$6,386 is made from the CRPD General Fund to the CRPD Capital Replacement Fund for the purchase of capital outlay items in FY 2014-15.

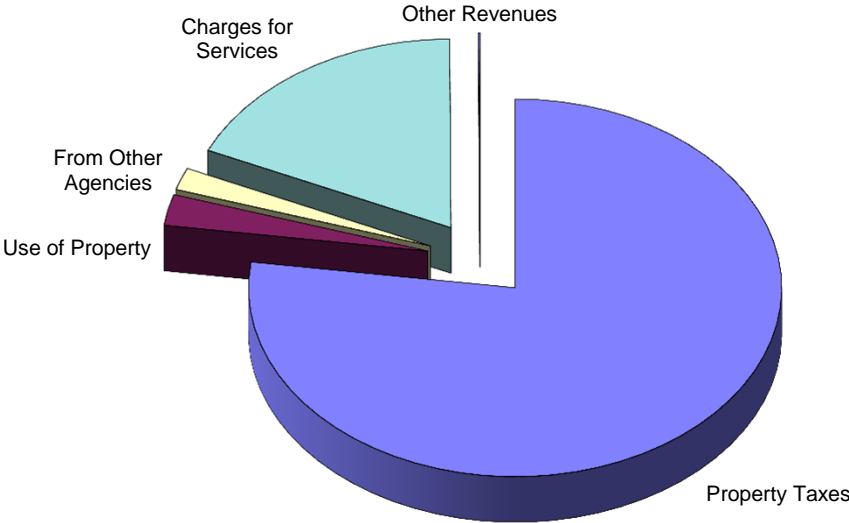
Transfer-out of \$312,000 is made from the CRPD General Fund to the City of Cypress Infrastructure Reserve Fund for the reimbursement of capital projects previously funded with Redevelopment Agency monies that were borrowed from the City.

**CYPRESS RECREATION AND PARK DISTRICT
SUMMARY OF APPROPRIATIONS BY MAJOR CATEGORY
Fiscal Year 2014-15**

<u>FUND</u>	<u>SALARIES & BENEFITS</u>	<u>MAINT. & OPERATIONS</u>	<u>CAPITAL PROJECTS</u>	<u>CAPITAL OUTLAY</u>	<u>TOTAL</u>
212 - CRPD General Fund	\$ 1,983,674	\$ 2,535,430	\$ 423,408	\$ 6,386	\$ 4,948,898
TOTAL	<u>\$ 1,983,674</u>	<u>\$ 2,535,430</u>	<u>\$ 423,408</u>	<u>\$ 6,386</u>	<u>\$ 4,948,898</u>

CYPRESS RECREATION AND PARK DISTRICT SUMMARY OF RESOURCES

Fiscal Year 2014-15

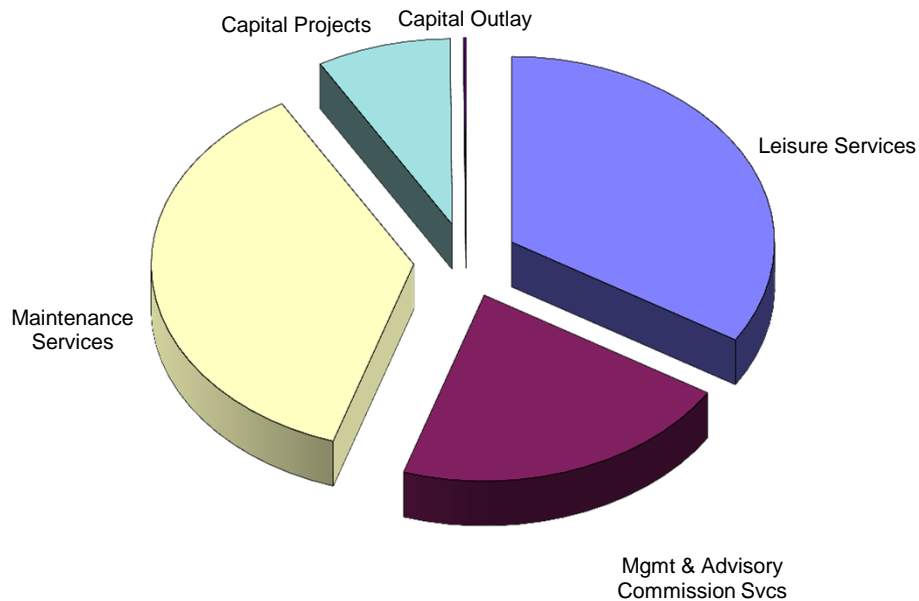


TOTAL RESOURCES \$5,230,402

	<u>TOTALS</u>	<u>PERCENT OF BUDGET</u>
Property Taxes	\$ 4,037,000	77.2%
Use of Property	138,896	2.7%
From Other Agencies	98,768	1.9%
Charges for Services	951,738	18.2%
Other Revenues	4,000	0.1%
Total Resources	<u>\$ 5,230,402</u>	<u>100%</u>

CYPRESS RECREATION AND PARK DISTRICT SUMMARY OF APPROPRIATIONS

Fiscal Year 2014-15



TOTAL APPROPRIATIONS \$5,128,889

	<u>TOTALS</u>	<u>PERCENT OF BUDGET</u>
Leisure Services	\$ 1,734,134	33.8%
Mgmt & Advisory Commission Svcs	1,084,846	21.2%
Maintenance Services	1,880,115	36.7%
Capital Projects	423,408	8.3%
Capital Outlay	6,386	0.1%
Total Appropriations	<u>\$ 5,128,889</u>	<u>100%</u>

CYPRESS RECREATION AND PARK DISTRICT
BUDGET SUMMARY
OPERATING, CAPITAL PROJECTS AND CAPITAL OUTLAY EXPENDITURES
Fiscal Year 2014-15

FUNCTION/Responsible Department Program Number/description	2013-14 Budget	2014-15 Budget	Percent Change
LEISURE SERVICES			
Department of Recreation and Parks			
90303 Adult Sports	\$ 90,179	\$ 99,923	10.81%
90304 Teen Programs	43,503	42,630	-2.01%
90305 Aquatics Instruction	74,981	77,494	3.35%
90306 Playgrounds	67,103	58,408	-12.96%
90307 5K/10K Run	38,586	44,588	15.55%
90310 Youth Sports	102,437	112,959	10.27%
90313 Community Events & Promotion	147,806	168,812	14.21%
90314 Cultural Arts	100,991	90,873	-10.02%
90316 Contract Classes	367,653	350,860	-4.57%
90317 Senior Citizen Program	370,476	392,121	5.84%
90318 Senior Citizen Transportation	58,761	63,584	8.21%
90324 Day Camp	85,156	93,797	10.15%
90326 Facilities/Field Permit	35,921	50,275	39.96%
90327 Kids Corner	83,167	87,810	5.58%
Total Leisure Services	<u>\$ 1,666,720</u>	<u>\$ 1,734,134</u>	<u>4.04%</u>
MGMT & ADVISORY COMMISSION SVCS			
Department of Recreation and Parks			
90301 Recreation & Parks Administration	\$ 877,890	\$ 962,903	9.68%
90328 Recreation & Comm Svcs Commission	73,462	77,714	5.79%
90330 Senior Citizen Commission	44,636	44,229	-0.91%
Total Mgmt & Advisory Commission Svcs	<u>\$ 995,988</u>	<u>\$ 1,084,846</u>	<u>8.92%</u>
MAINTENANCE SERVICES			
Department of Public Works			
90302.9302 Maintenance - Community Center	\$ 236,686	\$ 235,734	-0.40%
90302.9308 Landscaping - Parks	702,668	803,303	14.32%
90302.9311 Maintenance - Athletic Facilities	277,266	307,595	10.94%
90302.9312 Maintenance - Park Buildings	168,987	181,754	7.56%
90302.9318 Maintenance - Senior Center Building	186,964	183,046	-2.10%
90323 Facility Operations	140,580	148,683	5.76%
90332 Youth League Improvements	20,000	20,000	0.00%
Total Maintenance Services	<u>\$ 1,733,151</u>	<u>\$ 1,880,115</u>	<u>8.48%</u>
TOTAL OPERATING BUDGET	<u>\$ 4,395,859</u>	<u>\$ 4,699,095</u>	<u>6.90%</u>

**CYPRESS RECREATION AND PARK DISTRICT
BUDGET SUMMARY
OPERATING, CAPITAL PROJECTS AND CAPITAL OUTLAY EXPENDITURES
Fiscal Year 2014-15**

(Continued)

	<u>2013-14 Budget</u>	<u>2014-15 Budget</u>	<u>Percent Change</u>
<u>SUMMARY OF CAPITAL PROJECTS</u>			
80700_8071 Park Projects	<u>\$ 560,614</u>	<u>\$ 423,408</u>	<u>-24.47%</u>
Total Capital Projects	<u><u>\$ 560,614</u></u>	<u><u>\$ 423,408</u></u>	<u><u>-24.47%</u></u>
 <u>SUMMARY OF CAPITAL OUTLAY</u>			
95400 Capital Outlay - Furniture	<u>\$ 13,300</u>	<u>\$ 6,386</u>	<u>-51.98%</u>
Total Capital Outlay	<u><u>\$ 13,300</u></u>	<u><u>\$ 6,386</u></u>	<u><u>-51.98%</u></u>
 TOTAL BUDGET	 <u><u>\$ 4,969,773</u></u>	 <u><u>\$ 5,128,889</u></u>	 <u><u>3.20%</u></u>

CYPRESS RECREATION AND PARK DISTRICT

SUMMARY OF PERSONNEL, EXPENDITURES AND RESOURCES

Fiscal Year 2014-15

<u>Summary of Positions</u>	2011-12	2012-13	2013-14	2014-15	Monthly Salary Range
Full-Time					
Rec & Comm Svcs Director	1.0	1.0	1.0	1.0	\$10,000-\$14,650
Recreation Superintendent	1.0	1.0	1.0	1.0	7,279-9,463
Recreation Supervisor	3.0	3.0	3.0	3.0	5,050-6,566
Secretary to the Dept Head	1.0	1.0	1.0	1.0	4,130-5,020
Recreation Coordinator	4.0	4.0	4.0	4.0	4,066-4,941
Office Assistant I/II	3.0	3.0	3.0	3.0	2,864-3,838
Subtotal - Full-Time	<u>13.0</u>	<u>13.0</u>	<u>13.0</u>	<u>13.0</u>	
Part-time/Hourly					
Recreation Specialist	1.8	1.8	1.8	1.8	\$16.49-\$20.05/hr
Pool Manager	0.2	0.2	0.2	0.2	12.75-14.25/hr
Recreation Leader IV	2.2	2.1	2.3	2.3	12.25-13.50/hr
Assistant Pool Manager	0.2	0.2	0.2	0.2	11.50-12.50/hr
Aquatics Instructor	1.5	1.5	1.6	1.6	10.75-11.75/hr
Recreation Leader III	6.4	7.0	6.8	6.6	10.25-11.25/hr
Lifeguard	0.2	0.2	0.2	0.2	10.00/hr
Recreation Leader II	2.6	2.1	2.3	2.3	9.25/hr
Recreation Leader I	0.3	0.4	0.4	0.6	9.00/hr
Subtotal - Part-Time	<u>15.4</u>	<u>15.5</u>	<u>15.8</u>	<u>15.8</u>	
Total Positions	<u>28.4</u>	<u>28.5</u>	<u>28.8</u>	<u>28.8</u>	

<u>Summary of Expenditures</u>	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Proposed	13/14 Budget vs. 14/15 Budget
Salaries and Benefits	\$ 1,744,512	\$ 1,858,664	\$ 1,767,987	\$ 1,983,675	6.7%
Service and Supplies	2,261,030	2,395,549	2,461,660	2,551,018	6.5%
Internal Service Fund Charges	148,987	155,646	155,646	179,991	15.6%
Capital Projects	82,048	560,614	2,114,039	423,408	-24.5%
Capital Outlay	6,761	13,300	24,800	14,960	12.5%
Total Department Cost	<u>\$ 4,243,338</u>	<u>\$ 4,983,773</u>	<u>\$ 6,524,132</u>	<u>\$ 5,153,052</u>	3.4%

<u>Summary of Resources</u>	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Proposed
General Fund - District	\$ 4,146,665	\$ 4,769,773	\$ 6,044,483	\$ 5,128,889
Park Development	82,048	200,000	472,078	-
Internal Service	7,864	14,000	7,571	15,589
Capital Replacement Fund	6,761	-	-	8,574
Total Resources	<u>\$ 4,243,338</u>	<u>\$ 4,983,773</u>	<u>\$ 6,524,132</u>	<u>\$ 5,153,052</u>



*Program
Budget
Details*

CYPRESS RECREATION AND PARK DISTRICT

90301 Recreation and Parks Administration

Purpose:

This program reflects the costs to oversee and administer all aspects of recreation and community programming and services to include departmental charges for data processing, legal and financial services, and computer/website support. In addition, the majority of the District Director and Superintendent hours and all of the hours for the Secretary to the Department Head, and two Office Assistants. Also, hour for a Recreation Leader III are budgeted in this program.

Special Notes:

Line item 4187_006 (Contract Services-Private Computer System Maintenance) increased by \$30,379 to reflect a required upgrade to the recreation program software in Fiscal Year 2014-15.

“Parks Make Life Better”

	2013 Actual Amount	2014 Adopted Budget	2014 Amended Budget	2014 Estimated Amount	2015 Proposed Budget
212-90301					
Personnel Costs					
212-90301.4001 - Salaries - Regular	299,979	312,726	312,726	306,500	315,663
212-90301.4006 - Fringe Applied	204,193	221,070	221,070	212,125	255,662
212-90301.4010 - Salaries - Part-Time/Temporary	6,392	7,070	7,070	6,200	7,081
Personnel Costs Total	510,563	540,866	540,866	524,825	578,406
Supplies and Services					
212-90301.4103_003 - Supplies Office	2,750	5,200	5,070	5,000	5,000
212-90301.4103_004 - Supplies Special Activity	443	565	565	565	565
212-90301.4103_005 - Supplies Bottled Water	221	192	192	192	192
212-90301.4103_010 - Supplies Food-City Activities	212	250	250	250	320
212-90301.4103_015 - Supplies Shirts/Clothing-CRPD Activities	2,450	2,750	2,750	2,750	2,750
212-90301.4105 - Books and Publications	230	250	250	250	250
212-90301.4113 - Small Tools and Equipment	2,680	1,285	1,549	1,540	2,175
212-90301.4130_700 - Contingency CRPD	395	2,500	1,236	1,800	2,500
212-90301.4150 - Advertising	300	-	-	-	-
212-90301.4175 - Medical Examinations	712	1,350	1,350	950	1,050
212-90301.4179 - Legal Services	-	5,000	5,000	-	-
212-90301.4180 - Staff Development	110	892	892	400	400
212-90301.4187_006 - Contract Services - Private Computer Syst Maintenance Contrt	6,361	6,930	6,930	6,615	37,309
212-90301.4187_024 - Contract Services - Private Other CRPD Contracts	-	360	490	230	-
212-90301.4187_100 - Contract Services - Private Other Private Contracts	-	-	-	-	10,800
212-90301.4188_002 - Contract Services - Public Fingerprinting Services	988	576	576	800	936
212-90301.4189_001 - Professional Services Auditing Services	4,815	4,959	4,959	4,959	4,959
212-90301.4189_100 - Professional Services Other Professional	-	14,750	14,750	14,750	-
212-90301.4201 - Telephone	7,794	7,500	7,500	7,500	7,500
212-90301.4206 - Travel and Meeting	1,290	2,827	2,827	2,877	1,710
212-90301.4208 - Postage	16,387	17,200	17,200	17,100	17,400
212-90301.4213 - Prof Associations & Memberships	1,585	1,695	1,695	1,600	1,715
212-90301.4215 - Equipment Rental Fees - Private	7,508	7,315	7,315	7,315	7,496
212-90301.4226 - Property Tax Collection Fee	41,403	40,000	40,000	42,000	42,000
212-90301.4231 - Taxes	10,970	11,190	11,190	11,493	12,500
212-90301.4290 - Finance and Admin Charges	75,000	75,000	75,000	75,000	75,000
Supplies and Services Total	184,605	210,536	209,536	205,936	234,527
Interfund Charges					
212-90301.4401 - Central Services Charges	12,600	12,600	12,600	12,600	13,200
212-90301.4402 - Computer/Website Maintenance	52,800	54,000	54,000	54,000	59,400
212-90301.4403 - Licensed Vehicle Rental	19,542	15,587	15,587	15,587	16,452
212-90301.4404 - Office Equipment Rental	1,491	1,491	1,491	1,491	1,491
212-90301.4405 - Equipment Rental	22,287	23,010	23,010	23,010	23,427
212-90301.4410 - Liability Insurance	11,100	19,800	19,800	19,800	36,000
Interfund Charges Total	119,820	126,488	126,488	126,488	149,970
212-90301 Total	814,989	877,890	876,890	857,249	962,903

CYPRESS RECREATION AND PARK DISTRICT

90302-9302 Parks Maintenance – Community Center Building

Purpose:

This program is associated with program 70228-7232 in the City's Public Works budget and provides contracted maintenance services for the Community Center building including the Recreation and Park District office. Maintenance support is also provided for setup/breakdown for rentals, contract classes, various programs and City events such as Halloween activities, Holiday Bazaar, Community Center Holiday Décor and nine Summer Concerts.

“Parks Make Life Better”

	2013 Actual Amount	2014 Adopted Budget	2014 Amended Budget	2014 Estimated Amount	2015 Proposed Budget
212-90302-9302					
Supplies and Services					
212-90302-9302.4188_200 - Contract Services - Public Inter-City Maintenance Charges	233,189	236,411	236,411	219,418	235,449
212-90302-9302.4201 - Telephone	268	275	275	285	285
Supplies and Services Total	233,457	236,686	236,686	219,703	235,734
Interfund Charges					
Interfund Charges Total	-	-	-	-	-
212-90302-9302 Total	233,457	236,686	236,686	219,703	235,734

CYPRESS RECREATION AND PARK DISTRICT

90302-9308 Parks Maintenance – Park Landscaping

Purpose:

This program is associated with programs 70228-7224 and 70228-7228 in the City's Public Works (Maintenance Division) budget and provides for the costs of all landscape maintenance services related to District owned parks and open turf areas other than athletic facilities. Routine irrigation and turf maintenance is performed by a contracted service. Major irrigation work and emergency repairs where skilled work is required will be performed by City staff. All tree maintenance is also performed under a single City-wide contract.

Special Notes:

Line item 4188_200 (Contract Services - Public Inter-City Maintenance Charges) increased by \$100,635 primarily to reflect increased water usage required to irrigate park landscaping due to limited rainfall.

“Parks Make Life Better”

	2013 Actual Amount	2014 Adopted Budget	2014 Amended Budget	2014 Estimated Amount	2015 Proposed Budget
212-90302-9308					
Supplies and Services					
212-90302-9308.4188_200 - Contract Services - Public Inter-City Maintenance Charges	737,382	702,668	702,668	774,005	803,303
Supplies and Services Total	737,382	702,668	702,668	774,005	803,303
212-90302-9308 Total	737,382	702,668	702,668	774,005	803,303

CYPRESS RECREATION AND PARK DISTRICT

90302-9311 Parks Maintenance – Athletic Fields

Purpose:

This program is associated with program 70228-7229 in the City's Public Works (Maintenance Division) budget and provides year round maintenance to all District owned athletic facilities. In addition, City staff is provided to repair, upgrade, and mitigate potential safety hazards of playground equipment, playing fields, all courts, a roller hockey rink, a pond, picnic tables, drinking fountains, barbeques, fencing, athletic field lighting and park lighting. Tennis court lamps and athletic field lamps are replaced as needed throughout the year, and field #3 (baseball/football) at Oak Knoll Park is hydro-seeded annually to rejuvenate new turf growth.

Special Notes:

Line item 4188_200 (Contract Services - Public Inter-City Maintenance Charges) increased by \$30,329 primarily to reflect the elimination of a vacant Maintenance Specialist position.

“Parks Make Life Better”

	2013 Actual Amount	2014 Adopted Budget	2014 Amended Budget	2014 Estimated Amount	2015 Proposed Budget
212-90302-9311					
Supplies and Services					
212-90302-9311.4188_200 - Contract Services - Public Inter-City Maintenance Charges	296,543	277,266	277,266	306,432	307,595
Supplies and Services Total	296,543	277,266	277,266	306,432	307,595
Interfund Charges					
Interfund Charges Total	-	-	-	-	-
212-90302-9311 Total	296,543	277,266	277,266	306,432	307,595

CYPRESS RECREATION AND PARK DISTRICT

90302-9312 Parks Maintenance – Park Buildings

Purpose:

This program is associated with program 70228-7230 in the City's Public Works (Maintenance Division) budget and provides non-mechanical maintenance services for the showmobile, all park restrooms, all picnic shelters, snack bars, the Arnold/Cypress multi-purpose facility and two Kids Corner buildings at Darrell Essex Park. This includes repairs, upgrades and mitigation of safety hazards. Expenditures associated with the showmobile set-up/tear-downs for in-house programs are also accounted for in this program.

“Parks Make Life Better”

	2013 Actual Amount	2014 Adopted Budget	2014 Amended Budget	2014 Estimated Amount	2015 Proposed Budget
212-90302-9312					
Supplies and Services					
212-90302-9312.4188_200 - Contract Services - Public Inter-City Maintenance Charges	153,599	168,987	168,987	180,116	181,754
Supplies and Services Total	153,599	168,987	168,987	180,116	181,754
212-90302-9312 Total	153,599	168,987	168,987	180,116	181,754

CYPRESS RECREATION AND PARK DISTRICT

90302-9318 Parks Maintenance – Senior Center

Purpose:

This program is associated with program 70228-7231 in the City's Public Works (Maintenance Division) budget and provides maintenance services for the Senior Center building. Maintenance support is also provided for set-up/breakdowns for rentals, contract classes and various programs that are held throughout the day.

“Parks Make Life Better”

	2013 Actual Amount	2014 Adopted Budget	2014 Amended Budget	2014 Estimated Amount	2015 Proposed Budget
212-90302-9318					
Supplies and Services					
212-90302-9318.4188_200 - Contract Services - Public Inter-City Maintenance Charges	174,929	186,964	186,964	172,393	183,046
Supplies and Services Total	174,929	186,964	186,964	172,393	183,046
212-90302-9318 Total	174,929	186,964	186,964	172,393	183,046

CYPRESS RECREATION AND PARK DISTRICT

90303 Adult Sports

Purpose:

This program offers quality and cost effective recreational sports leagues to adults age 18 years and over. Participants have the opportunity to exercise and compete in a sport activity at their level of ability on a year round basis.

Leagues in softball and basketball are offered throughout the year. Each season consists of ten games plus playoffs.

Drop in roller hockey provides weekly pick-up games.

The annual charity softball tournament is also operated out of this program.

Special Notes:

Line item 4001 (Salaries - Regular) and 4006 (Fringe Applied) increased by \$13,732 due primarily to the re-allocation of 64 Recreation Supervisor hours and 88 Recreation Coordinator hours as part of a department reorganization.

Line item 4010 (Salaries – Part-Time/Temporary) decreased by \$2,470 with the elimination of drop-in volleyball.

Line item 4187_035 (Contract Services - Private Sports Officials) decreased by \$1,518 due to the elimination of the contractor's assigner fee for officiating services.

“Parks Make Life Better”

	2013 Actual Amount	2014 Adopted Budget	2014 Amended Budget	2014 Estimated Amount	2015 Proposed Budget
212-90303					
Personnel Costs					
212-90303.4001 - Salaries - Regular	22,483	25,898	25,898	23,898	31,713
212-90303.4006 - Fringe Applied	19,614	22,976	22,976	20,976	30,893
212-90303.4010 - Salaries - Part-Time/Temporary	25,508	28,770	28,770	26,242	26,300
Personnel Costs Total	67,605	77,644	77,644	71,116	88,906
Supplies and Services					
212-90303.4103_004 - Supplies Special Activity	50	125	125	-	125
212-90303.4103_014 - Supplies Sports Equipment	2,756	2,730	2,730	2,655	2,700
212-90303.4103_015 - Supplies Shirts/Clothing-CRPD Activities	2,122	3,416	3,416	2,916	3,416
212-90303.4187_035 - Contract Services - Private Sports Officials	4,098	5,234	3,774	3,774	3,716
212-90303.4213 - Prof Associations & Memberships	70	70	70	70	70
Supplies and Services Total	9,096	11,575	10,115	9,415	10,027
Interfund Charges					
212-90303.4401 - Central Services Charges	960	960	960	960	990
Interfund Charges Total	960	960	960	960	990
212-90303 Total	77,660	90,179	88,719	81,491	99,923

CYPRESS RECREATION AND PARK DISTRICT

90304 Teen Programs

Purpose:

The Teen Program provides opportunities for teens, ages 12 - 18 years, to participate in a variety of recreational programming and off-site activities. The program runs in conjunction with the Anaheim Union High School District traditional school year calendar.

The Youth Action Committee (YAC) provides opportunities for teens in high school to have a role in assisting with dances, movie nights, an annual fashion show and other activities for teens. YAC members must live in either the City of Cypress or the City of La Palma. The program also runs in conjunction with the Anaheim Union High School District traditional school year calendar.

The Counselor-in-Training (C.I.T.) program allows teens, ages 14 - 16 years, to experience volunteer opportunities and be trained by staff to plan and implement activities for youths, ages 6 - 12 years. C.I.T.'s assist with day camp, sports, aquatics, park programs, Kid's Corner Preschool, Senior Center and special events.

“Parks Make Life Better”

	2013 Actual Amount	2014 Adopted Budget	2014 Amended Budget	2014 Estimated Amount	2015 Proposed Budget
212-90304					
Personnel Costs					
212-90304.4001 - Salaries - Regular	21,222	20,813	20,813	19,355	19,212
212-90304.4006 - Fringe Applied	19,128	16,289	16,289	15,386	16,970
212-90304.4010 - Salaries - Part-Time/Temporary	3,243	3,896	3,896	3,549	3,913
Personnel Costs Total	43,593	40,998	40,998	38,290	40,095
Supplies and Services					
212-90304.4103_004 - Supplies Special Activity	501	630	630	620	600
212-90304.4103_010 - Supplies Food-City Activities	761	725	725	600	755
212-90304.4187_024 - Contract Services - Private Other CRPD Contracts	1,000	1,000	1,000	1,000	1,000
Supplies and Services Total	2,261	2,355	2,355	2,220	2,355
Interfund Charges					
212-90304.4401 - Central Services Charges	150	150	150	150	180
Interfund Charges Total	150	150	150	150	180
212-90304 Total	46,004	43,503	43,503	40,660	42,630

CYPRESS RECREATION AND PARK DISTRICT

90305 Aquatics Instruction

Purpose:

This program provides a summer instructional swim program teaching water safety and learn-to-swim skills to participants of all ages. Three two-week sessions are scheduled with group lessons (one instructor for every ten students). The program also offers semi-private lessons (one instructor for every 2-3 students) and lap swim.

This program began in the mid-1960's and continues to serve approximately 2,000 students each summer. The Aquatics program is located at the Cypress High School pool and is scheduled through the City's joint-use agreement with the Anaheim Union High School District (AUHSD).

"Parks Make Life Better"

	2013 Actual Amount	2014 Adopted Budget	2014 Amended Budget	2014 Estimated Amount	2015 Proposed Budget
212-90305					
Personnel Costs					
212-90305.4001 - Salaries - Regular	8,847	9,220	9,220	8,900	10,015
212-90305.4006 - Fringe Applied	7,613	9,115	9,115	8,615	10,819
212-90305.4010 - Salaries - Part-Time/Temporary	37,308	52,947	52,947	51,247	52,947
Personnel Costs Total	53,768	71,282	71,282	68,762	73,781
Supplies and Services					
212-90305.4103_004 - Supplies Special Activity	515	795	795	795	795
212-90305.4103_005 - Supplies Bottled Water	15	45	45	45	45
212-90305.4103_015 - Supplies Shirts/Clothing-CRPD Activities	1,659	1,575	1,575	1,575	1,575
212-90305.4201 - Telephone	198	-	-	-	-
212-90305.4206 - Travel and Meeting	1,032	1,254	1,629	1,619	1,268
212-90305.4213 - Prof Associations & Memberships	30	30	30	30	30
Supplies and Services Total	3,449	3,699	4,074	4,064	3,713
Interfund Charges					
Interfund Charges Total	-	-	-	-	-
212-90305 Total	57,216	74,981	75,356	72,826	77,494

CYPRESS RECREATION AND PARK DISTRICT

90306 Youth Activities

Purpose:

The Cypress Positive Alternative Recreation for Kids (P.A.R.K.) program offers ten weeks of supervised programming for children, ages 5 – 12 years, three days a week during the summer at multiple park sites.

The Nature Park is included in this program and provides nature-oriented recreational and educational opportunities to the community during the summer months.

The Department's Birthday Party Packages are also included in this program.

Special Notes:

An additional week has been added to the P.A.R.K. summer program for Fiscal Year 2014-15, and the annual Halloween Carnival has been moved to Program 90313 (Community Programs and Promotion) to align with other community programs being offered. The result is a net reduction to personnel hours, as well as a reduction to line item 4103_004 (Special Activity Supplies), line item 4103_010 (Supplies Food-City Activities), and line item 4187_024 (Contract Services-Private Other CRPD Contracts).

“Parks Make Life Better”

	2013 Actual Amount	2014 Adopted Budget	2014 Amended Budget	2014 Estimated Amount	2015 Proposed Budget
212-90306					
Personnel Costs					
212-90306.4001 - Salaries - Regular	27,570	28,260	28,260	28,260	22,639
212-90306.4006 - Fringe Applied	18,591	21,630	21,630	21,592	20,928
212-90306.4010 - Salaries - Part-Time/Temporary	8,884	10,502	10,502	10,037	10,263
Personnel Costs Total	55,045	60,392	60,392	59,889	53,830
Supplies and Services					
212-90306.4103_004 - Supplies Special Activity	1,854	1,910	1,880	1,855	1,292
212-90306.4103_010 - Supplies Food-City Activities	1,807	2,180	2,180	2,105	1,235
212-90306.4187_024 - Contract Services - Private Other CRPD Contracts	955	1,150	1,180	180	550
212-90306.4206 - Travel and Meeting	124	180	180	100	180
212-90306.4215 - Equipment Rental Fees - Private	425	400	400	400	400
Supplies and Services Total	5,166	5,820	5,820	4,640	3,657
Interfund Charges					
212-90306.4401 - Central Services Charges	390	390	390	390	420
212-90306.4405 - Equipment Rental	501	501	501	501	501
Interfund Charges Total	891	891	891	891	921
212-90306 Total	61,102	67,103	67,103	65,420	58,408

CYPRESS RECREATION AND PARK DISTRICT

90307 5K/10K Run

Purpose:

This program includes the 5K Run/Walk and 10K Run. The 5K/10K is an event that attracts approximately 2,500 participants from all around Southern California. This program also involves a highly dedicated group of approximately 80 volunteers donating more than 350 hours annually, by assisting with the implementation of the run.

Special Notes:

Participation in the 5K/10K event is expected to continue to grow, resulting in increases to several line items. These expenditures are offset by projected increases to various revenues which include sponsorships provided by corporate and individual companies, donations and run registration fees.

“Parks Make Life Better”

	2013 Actual Amount	2014 Adopted Budget	2014 Amended Budget	2014 Estimated Amount	2015 Proposed Budget
212-90307					
Personnel Costs					
212-90307.4001 - Salaries - Regular	9,068	8,390	8,390	8,390	8,671
212-90307.4006 - Fringe Applied	6,323	6,713	6,713	6,713	7,545
212-90307.4010 - Salaries - Part-Time/Temporary	1,215	1,507	1,507	1,020	1,507
Personnel Costs Total	16,606	16,610	16,610	16,123	17,723
Supplies and Services					
212-90307.4103_004 - Supplies Special Activity	5,540	5,966	5,711	5,711	7,180
212-90307.4103_005 - Supplies Bottled Water	484	550	495	495	600
212-90307.4103_010 - Supplies Food-City Activities	491	600	600	601	815
212-90307.4103_015 - Supplies Shirts/Clothing-CRPD Activities	5,174	4,600	6,593	6,593	8,100
212-90307.4150 - Advertising	300	300	300	300	300
212-90307.4163 - Contributions/Donations	250	250	250	250	250
212-90307.4187_024 - Contract Services - Private Other CRPD Contracts	7,868	8,020	6,962	6,960	7,770
212-90307.4208 - Postage	943	850	850	850	950
Supplies and Services Total	21,049	21,136	21,761	21,760	25,965
Interfund Charges					
212-90307.4401 - Central Services Charges	840	840	840	840	900
Interfund Charges Total	840	840	840	840	900
212-90307 Total	38,495	38,586	39,211	38,723	44,588

CYPRESS RECREATION AND PARK DISTRICT

90310 Youth Sports

Purpose:

The Pee Wee program provides a variety of recreational sports including basketball, baseball, soccer, volleyball, track and field, and fitness classes for children, ages 3 - 7 years, emphasizing fundamentals and sportsmanship.

Winter and summer basketball and fall and spring volleyball leagues for children, ages 7 – 14 years, are included in this program. Leagues are co-ed and include practices and nine games plus playoffs.

A basketball league tailored to participants with mental and physical disabilities is offered each summer. The league includes one practice and six games.

In addition, youth baseball and basketball sports camps are offered within this program during the summer.

Over 1,300 children participate annually.

Special Notes:

Line item 4001 (Salaries - Regular) increased primarily due to reflecting 30 additional Recreation Specialist hours due to reorganization within the department.

Line item 4010 (Salaries – Part-Time/Temporary) decreased with the elimination of part-time staff that officiated volleyball.

Line item 4187_035 (Contract Services - Private Sports Officials) increased by \$3,966 due to the implementation of contracted volleyball officials.

“Parks Make Life Better”

	2013 Actual Amount	2014 Adopted Budget	2014 Amended Budget	2014 Estimated Amount	2015 Proposed Budget
212-90310					
Personnel Costs					
212-90310.4001 - Salaries - Regular	25,369	25,148	25,148	25,148	27,511
212-90310.4006 - Fringe Applied	35,970	20,719	20,719	20,572	25,880
212-90310.4010 - Salaries - Part-Time/Temporary	26,888	29,365	29,365	27,525	28,457
Personnel Costs Total	88,226	75,232	75,232	73,245	81,848
Supplies and Services					
212-90310.4103_004 - Supplies Special Activity	3,183	2,325	3,986	3,771	2,325
212-90310.4103_010 - Supplies Food-City Activities	169	272	272	222	272
212-90310.4103_014 - Supplies Sports Equipment	1,517	1,730	1,455	1,443	1,730
212-90310.4103_015 - Supplies Shirts/Clothing-CRPD Activities	8,501	8,462	8,634	8,380	8,546
212-90310.4187_024 - Contract Services - Private Other CRPD Contracts	900	1,080	1,080	1,000	1,000
212-90310.4187_035 - Contract Services - Private Sports Officials	11,592	11,800	14,910	15,160	15,766
212-90310.4206 - Travel and Meeting	24	140	140	62	140
Supplies and Services Total	25,886	25,809	30,477	30,038	29,779
Interfund Charges					
212-90310.4401 - Central Services Charges	1,000	1,000	1,000	1,000	1,020
212-90310.4405 - Equipment Rental	84	396	396	396	312
Interfund Charges Total	1,084	1,396	1,396	1,396	1,332
212-90310 Total	115,197	102,437	107,105	104,679	112,959

CYPRESS RECREATION AND PARK DISTRICT

90313 Community Programs and Promotion

Purpose:

This program includes the annual July 4th Celebration, Kids Swap Meet, Spring Egg Hunt, Arbor Day, Tree Donation, Halloween Carnival, Holiday Bazaar, Holiday Sing, Father and Daughter Dance, and staff time associated with the Cypress Community Festival. This program also provides support for marketing and promoting various special events and programs.

Special Notes:

Costs associated with the annual Halloween Carnival was been moved from Program 90306 (Youth Activities) to Program 90313 (Community Programs and Promotion) to better align with other community programs being offered.

Personnel Costs increased due to a reorganization of hours within the department.

Line item 4187_024 (Contract Services – Private Other CRPD Contracts) reflects increases for the 4th of July firework contract and Father Daughter Dance catering and disc jockey services.

“Parks Make Life Better”

	2013 Actual Amount	2014 Adopted Budget	2014 Amended Budget	2014 Estimated Amount	2015 Proposed Budget
212-90313					
Personnel Costs					
212-90313.4001 - Salaries - Regular	50,371	51,480	51,480	51,480	55,284
212-90313.4006 - Fringe Applied	34,423	38,833	38,833	38,833	47,675
212-90313.4010 - Salaries - Part-Time/Temporary	2,902	4,448	4,448	4,448	4,448
Personnel Costs Total	87,697	94,761	94,761	94,761	107,407
Supplies and Services					
212-90313.4103_004 - Supplies Special Activity	3,730	4,840	4,632	3,956	5,455
212-90313.4103_010 - Supplies Food-City Activities	903	1,425	1,425	1,409	2,500
212-90313.4103_015 - Supplies Shirts/Clothing-CRPD Activities	-	-	-	-	500
212-90313.4113 - Small Tools and Equipment	589	-	-	-	-
212-90313.4163 - Contributions/Donations	4,000	5,000	5,000	5,000	5,000
212-90313.4187_024 - Contract Services - Private Other CRPD Contracts	23,131	30,300	30,300	29,820	36,170
212-90313.4188_200 - Contract Services - Public Inter-City Maintenance Charges	-	3,215	3,215	-	3,215
Supplies and Services Total	32,353	44,780	44,572	40,185	52,840
Interfund Charges					
212-90313.4401 - Central Services Charges	7,500	7,800	7,800	7,800	8,100
212-90313.4405 - Equipment Rental	465	465	465	465	465
Interfund Charges Total	7,965	8,265	8,265	8,265	8,565
212-90313 Total	128,015	147,806	147,598	143,211	168,812

CYPRESS RECREATION AND PARK DISTRICT

90314 Cultural Arts

Purpose:

The Cypress Cultural Arts strives to provide a multitude of programs for the community to experience creative and imaginative activities through a variety of mediums. This program includes a series of Cypress Celebrates the Arts activities; a Community Gallery in conjunction with the Cypress Art League which provides local artists the opportunity to participate in art shows; and a nine week Summer Concert Series in conjunction with Friends of Cypress Cultural Arts.

Special Notes:

Personnel Costs reflect a decrease of \$6,769 due to the department reorganization.

“Parks Make Life Better”

	2013 Actual Amount	2014 Adopted Budget	2014 Amended Budget	2014 Estimated Amount	2015 Proposed Budget
212-90314					
Personnel Costs					
212-90314.4001 - Salaries - Regular	38,239	42,013	42,013	40,013	35,244
212-90314.4006 - Fringe Applied	28,950	33,483	33,483	30,483	29,984
212-90314.4010 - Salaries - Part-Time/Temporary	43	79	79	79	79
Personnel Costs Total	67,233	75,575	75,575	70,575	65,307
Supplies and Services					
212-90314.4103_004 - Supplies Special Activity	2,625	3,310	3,310	3,310	3,310
212-90314.4103_010 - Supplies Food-City Activities	154	300	300	300	300
212-90314.4163 - Contributions/Donations	7,150	8,750	8,750	8,750	8,750
212-90314.4187_024 - Contract Services - Private Other CRPD Contracts	5,895	8,125	8,125	6,800	8,125
212-90314.4206 - Travel and Meeting	30	30	30	30	30
212-90314.4213 - Prof Associations & Memberships	647	650	650	650	650
Supplies and Services Total	16,501	21,165	21,165	19,840	21,165
Interfund Charges					
212-90314.4401 - Central Services Charges	3,000	3,000	3,000	3,000	3,150
212-90314.4405 - Equipment Rental	1,251	1,251	1,251	1,251	1,251
Interfund Charges Total	4,251	4,251	4,251	4,251	4,401
212-90314 Total	87,985	100,991	100,991	94,666	90,873

CYPRESS RECREATION AND PARK DISTRICT

90316 Contract Classes

Purpose:

This program provides a diverse selection of quality contract classes for children and adults. Each contract class instructor's share of fee revenue is budgeted in line item 4187_023. The fees collected from participants are shared between the District and the contract instructor.

Special Notes:

Personnel Costs increased by \$10,084 to reflect additional supervisor and coordinator hours allocated as part of a department reorganization.

Line item 4187_023 (Contract Services – Private Contract Class Instructors) decreased by \$25,237 due to the removal of a contracted sports league and an anticipated decrease in instructor expenditures based on current class attendance.

“Parks Make Life Better”

	2013 Actual Amount	2014 Adopted Budget	2014 Amended Budget	2014 Estimated Amount	2015 Proposed Budget
212-90316					
Personnel Costs					
212-90316.4001 - Salaries - Regular	32,246	32,398	32,398	32,398	36,245
212-90316.4006 - Fringe Applied	20,690	22,589	22,589	22,598	28,826
212-90316.4010 - Salaries - Part-Time/Temporary	-	166	166	46	166
Personnel Costs Total	52,936	55,153	55,153	55,042	65,237
Supplies and Services					
212-90316.4103_004 - Supplies Special Activity	336	500	500	405	500
212-90316.4113 - Small Tools and Equipment	1,943	1,200	1,200	1,172	100
212-90316.4187_001 - Contract Services - Private Newsletter Production	20,667	22,423	22,423	21,486	22,423
212-90316.4187_006 - Contract Services - Private Computer Syst Maintenance Contrt	399	600	600	-	-
212-90316.4187_023 - Contract Services - Private Contract Class Instructors	244,782	287,237	287,237	264,110	262,000
212-90316.4206 - Travel and Meeting	35	60	60	60	60
Supplies and Services Total	268,162	312,020	312,020	287,233	285,083
Interfund Charges					
212-90316.4401 - Central Services Charges	480	480	480	480	540
Interfund Charges Total	480	480	480	480	540
212-90316 Total	321,578	367,653	367,653	342,755	350,860

CYPRESS RECREATION AND PARK DISTRICT

90317 Senior Citizen's Programs

Purpose:

This program provides an opportunity for older adults to experience services and activities which enhance personal growth, independence and dignity. Over 100,000 participants are served annually.

Services include a nutrition program, life-long learning educational classes, volunteer opportunities, health and social services, recreational opportunities, and special events.

Special Notes:

Personnel Costs reflect an increase of \$21,761 due primarily to a reorganization within the department.

“Parks Make Life Better”

	2013 Actual Amount	2014 Adopted Budget	2014 Amended Budget	2014 Estimated Amount	2015 Proposed Budget
212-90317					
Personnel Costs					
212-90317.4001 - Salaries - Regular	165,699	173,820	173,820	165,129	172,118
212-90317.4006 - Fringe Applied	121,053	114,669	114,669	108,935	139,395
212-90317.4010 - Salaries - Part-Time/Temporary	15,918	18,372	18,372	15,400	17,109
Personnel Costs Total	302,670	306,861	306,861	289,464	328,622
Supplies and Services					
212-90317.4103_003 - Supplies Office	1,999	2,590	2,590	2,200	2,590
212-90317.4103_004 - Supplies Special Activity	6,247	7,080	7,080	6,700	7,080
212-90317.4103_005 - Supplies Bottled Water	135	120	120	120	120
212-90317.4103_010 - Supplies Food-City Activities	1,783	2,310	2,310	1,900	2,360
212-90317.4105 - Books and Publications	14	295	295	295	295
212-90317.4113 - Small Tools and Equipment	1,425	2,100	3,100	1,500	2,250
212-90317.4156_300 - Maintenance Services Office Equipment	235	300	300	300	300
212-90317.4156_400 - Maintenance Services Other Equipment	-	400	400	400	400
212-90317.4187_023 - Contract Services - Private Contract Class Instructors	20,182	17,000	17,000	23,945	17,000
212-90317.4187_024 - Contract Services - Private Other CRPD Contracts	1,281	2,175	2,175	1,050	2,040
212-90317.4187_037 - Contract Services - Private Food Services	9,000	9,000	9,000	9,000	9,000
212-90317.4201 - Telephone	4,527	4,800	4,800	4,800	4,800
212-90317.4206 - Travel and Meeting	115	300	300	75	300
212-90317.4213 - Prof Associations & Memberships	465	465	465	465	465
212-90317.4215 - Equipment Rental Fees - Private	3,977	4,342	4,342	4,342	4,032
Supplies and Services Total	51,386	53,277	54,277	57,092	53,032
Interfund Charges					
212-90317.4401 - Central Services Charges	2,520	2,580	2,580	2,580	2,700
212-90317.4405 - Equipment Rental	8,439	7,758	7,758	7,758	7,767
Interfund Charges Total	10,959	10,338	10,338	10,338	10,467
212-90317 Total	365,014	370,476	371,476	356,894	392,121

CYPRESS RECREATION AND PARK DISTRICT

90318 Senior Citizen's Transportation

Purpose:

The Senior Transportation program provides transportation services to Cypress residents who meet eligibility requirements. Funding for these programs is provided in part through the Orange County Transportation Authority's (OCTA) Senior Mobility Program. This program reimburses the District 80% of the eligible transportation costs. The transportation programs offered are 1) the Nutrition Taxi, and 2) the Taxi Voucher Program. The Nutrition Taxi provides transportation to and from the Cypress Senior Center for residents, 60 years and older, who participate in the Congregate Meal Program. The Taxi Voucher Program provides transportation for medical appointments, grocery shopping, banking and other outings for residents, 65 years and older, who meet income guidelines.

“Parks Make Life Better”

	2013 Actual Amount	2014 Adopted Budget	2014 Amended Budget	2014 Estimated Amount	2015 Proposed Budget
212-90318					
Personnel Costs					
212-90318.4001 - Salaries - Regular	3,816	7,282	7,282	7,282	7,470
212-90318.4006 - Fringe Applied	2,059	4,864	4,864	4,864	6,206
212-90318.4010 - Salaries - Part-Time/Temporary	-	-	-	-	1,263
Personnel Costs Total	5,875	12,146	12,146	12,146	14,939
Supplies and Services					
212-90318.4103_004 - Supplies Special Activity	-	25	25	25	25
212-90318.4187_036 - Contract Services - Private Transportation Services	33,857	46,350	46,350	47,500	48,350
Supplies and Services Total	33,857	46,375	46,375	47,525	48,375
Interfund Charges					
212-90318.4401 - Central Services Charges	240	240	240	240	270
Interfund Charges Total	240	240	240	240	270
212-90318 Total	39,972	58,761	58,761	59,911	63,584

CYPRESS RECREATION AND PARK DISTRICT

90323 Facility Operations

Purpose:

This program provides part-time staff to facilitate set-up and light custodial needs at the Cypress Senior Center, Community Center, Arnold/Cypress Park and at special events (Festival of the Arts receptions, Fourth of July, Community Festival, Concerts, etc.) as well as providing supervision to evening and weekend facility classes and rentals.

Special Notes:

Personnel Costs reflect an increase of 70 hours resulting from the department reorganization.

“Parks Make Life Better”

	2013 Actual Amount	2014 Adopted Budget	2014 Amended Budget	2014 Estimated Amount	2015 Proposed Budget
212-90323					
Personnel Costs					
212-90323.4001 - Salaries - Regular	28,325	28,325	28,325	28,325	31,280
212-90323.4006 - Fringe Applied	27,292	30,006	30,006	27,292	35,154
212-90323.4010 - Salaries - Part- Time/Temporary	72,426	80,709	80,709	78,878	80,709
Personnel Costs Total	128,044	139,040	139,040	134,495	147,143
Supplies and Services					
212-90323.4103_004 - Supplies Special Activity	1,343	1,340	1,340	1,090	1,340
212-90323.4113 - Small Tools and Equipment	127	200	200	200	200
Supplies and Services Total	1,470	1,540	1,540	1,290	1,540
212-90323 Total	129,514	140,580	140,580	135,785	148,683

CYPRESS RECREATION AND PARK DISTRICT

90324 Day Camp

Purpose:

This program provides a comprehensive day camp with extended hours for children ages 5 – 12 years, designed to meet the recreational and daycare needs of the Cypress community. Summer camp is scheduled in ten one-week sessions. Spring camp is offered for one week during spring break. Camp includes games, crafts, sports, cooking, special events and weekly excursions.

Special Notes:

Line item 4103_016 (Supplies Excursion Admissions) increased to reflect excursion admission increases and venue changes to accommodate additional participants.

“Parks Make Life Better”

	2013 Actual Amount	2014 Adopted Budget	2014 Amended Budget	2014 Estimated Amount	2015 Proposed Budget
212-90324					
Personnel Costs					
212-90324.4001 - Salaries - Regular	20,148	20,075	20,075	18,617	21,319
212-90324.4006 - Fringe Applied	15,654	17,474	17,474	17,328	20,280
212-90324.4010 - Salaries - Part-Time/Temporary	29,537	30,230	30,230	30,074	33,462
Personnel Costs Total	65,339	67,779	67,779	66,019	75,061
Supplies and Services					
212-90324.4103_004 - Supplies Special Activity	8,866	1,240	1,240	1,175	1,240
212-90324.4103_010 - Supplies Food-City Activities	662	1,250	1,250	1,210	1,250
212-90324.4103_015 - Supplies Shirts/Clothing-CRPD Activities	1,133	1,250	1,250	1,250	1,340
212-90324.4103_016 - Supplies Excursion Admissions	-	8,825	8,825	8,825	10,052
212-90324.4187_036 - Contract Services - Private Transportation Services	4,311	4,500	4,500	4,325	4,500
212-90324.4206 - Travel and Meeting	96	132	132	132	144
Supplies and Services Total	15,068	17,197	17,197	16,917	18,526
Interfund Charges					
212-90324.4401 - Central Services Charges	180	180	180	180	210
Interfund Charges Total	180	180	180	180	210
212-90324 Total	80,586	85,156	85,156	83,116	93,797

CYPRESS RECREATION AND PARK DISTRICT

90326 Facilities/Field Permit

Purpose:

This program was created in conjunction with the Joint-Use Agreements with the Anaheim Union High School District and Cypress School District for the permitting of school athletic facilities as well as City athletic fields and facilities. It provides supervision of the facilities for Recreation and Community Services programs and allows for administrative oversight of the Joint Use Agreements, Advisory Committee for the Use Athletic Fields (ACUAF), as well as all approved Non-Profit Organizations. Anaheim Union High School District is responsible for scheduling, including issuance of authorized permits and supervision of its facilities. Funds are appropriated to maintain athletic facilities in the highest possible manner.

Special Notes:

Line item 4001 (Salaries - Regular) and 4006 (Fringe Applied) increased by \$14,354 due primarily to the re-allocation of 38 Recreation Supervisor hours and 188 Recreation Coordinator hours as part of a department reorganization.

“Parks Make Life Better”

	2013 Actual Amount	2014 Adopted Budget	2014 Amended Budget	2014 Estimated Amount	2015 Proposed Budget
212-90326					
Personnel Costs					
212-90326.4001 - Salaries - Regular	17,548	18,897	18,897	18,897	26,599
212-90326.4006 - Fringe Applied	13,794	15,474	15,474	15,474	22,126
Personnel Costs Total	31,342	34,371	34,371	34,371	48,725
Supplies and Services					
212-90326.4103_004 - Supplies Special Activity	235	250	250	250	250
212-90326.4113 - Small Tools and Equipment	443	500	500	576	500
212-90326.4187_024 - Contract Services - Private Other CRPD Contracts	800	800	800	800	800
Supplies and Services Total	1,478	1,550	1,550	1,626	1,550
212-90326 Total	32,820	35,921	35,921	35,997	50,275

CYPRESS RECREATION AND PARK DISTRICT

90327 Kids Corner

Purpose:

This program provides a structured pre-school aged recreational program for three and four year olds at Darrell Essex Park. Classes are offered in four nine-week sessions, meeting two or three times a week depending upon the age group. A six-week summer session is also offered.

This program also receives support from Kids Corner Boosters, a non-profit 501(c)(3) parent support group.

Special Notes:

Line item 4113 (Small Tools and Equipment) includes \$2,800 for storage equipment at the Kids Corner building.

“Parks Make Life Better”

	2013 Actual Amount	2014 Adopted Budget	2014 Amended Budget	2014 Estimated Amount	2015 Proposed Budget
212-90327					
Personnel Costs					
212-90327.4001 - Salaries - Regular	11,932	12,387	12,387	10,687	13,378
212-90327.4006 - Fringe Applied	10,870	13,244	13,244	10,025	15,116
212-90327.4010 - Salaries - Part-Time/Temporary	43,609	47,297	47,297	46,274	47,297
Personnel Costs Total	66,410	72,928	72,928	66,986	75,791
Supplies and Services					
212-90327.4103_003 - Supplies Office	42	-	-	223	-
212-90327.4103_004 - Supplies Special Activity	2,968	3,500	3,395	3,500	3,500
212-90327.4103_006 - Supplies Photography	55	200	200	100	150
212-90327.4103_013 - Supplies Banners	-	100	100	100	100
212-90327.4103_015 - Supplies Shirts/Clothing-CRPD Activities	465	550	550	414	550
212-90327.4105 - Books and Publications	-	30	30	30	30
212-90327.4113 - Small Tools and Equipment	92	-	105	-	2,800
212-90327.4187_024 - Contract Services - Private Other CRPD Contracts	626	1,000	1,000	400	1,000
212-90327.4187_036 - Contract Services - Private Transportation Services	1,036	3,000	3,000	2,000	2,000
212-90327.4201 - Telephone	305	380	380	320	350
212-90327.4206 - Travel and Meeting	255	384	384	357	384
Supplies and Services Total	5,845	9,144	9,144	7,444	10,864
Interfund Charges					
212-90327.4401 - Central Services Charges	360	360	360	360	420
212-90327.4405 - Equipment Rental	735	735	735	735	735
Interfund Charges Total	1,095	1,095	1,095	1,095	1,155
212-90327 Total	73,350	83,167	83,167	75,525	87,810

CYPRESS RECREATION AND PARK DISTRICT

90328 Recreation and Community Services Commission

Purpose:

This program includes associated costs for seven Commissioners who provide suggestions and recommendations to City Council on recreation policy, procedures, programs and related issues. A portion of the Director, Superintendent, Secretary to the Director, and three Supervisor's salaries are allocated in this program.

"Parks Make Life Better"

	2013 Actual Amount	2014 Adopted Budget	2014 Amended Budget	2014 Estimated Amount	2015 Proposed Budget
212-90328					
Personnel Costs					
212-90328.4001 - Salaries - Regular	25,228	39,173	39,173	30,500	40,558
212-90328.4006 - Fringe Applied	17,705	29,414	29,414	24,000	32,281
212-90328.4010 - Salaries - Part-Time/Temporary	2,734	4,200	4,200	3,767	4,200
Personnel Costs Total	45,667	72,787	72,787	58,267	77,039
Supplies and Services					
212-90328.4103_004 - Supplies Special Activity	113	200	165	165	200
212-90328.4103_010 - Supplies Food-City Activities	135	285	285	175	250
212-90328.4213 - Prof Associations & Memberships	190	190	225	225	225
Supplies and Services Total	437	675	675	565	675
212-90328 Total	46,104	73,462	73,462	58,832	77,714

CYPRESS RECREATION AND PARK DISTRICT

90330 Senior Citizen Commission

Purpose:

This program includes associated costs for seven Senior Commissioners to advise City Council on the issues related to senior citizens in the community as well as provide senior citizens and the community-at-large with a forum to discuss mutual concerns. A portion of the Director, Superintendent, one Office Assistant, one Supervisor, and two Coordinators' salaries are allocated in this program.

“Parks Make Life Better”

	2013 Actual Amount	2014 Adopted Budget	2014 Amended Budget	2014 Estimated Amount	2015 Proposed Budget
212-90330					
Personnel Costs					
212-90330.4001 - Salaries - Regular	16,975	22,691	22,691	17,000	21,822
212-90330.4006 - Fringe Applied	12,739	17,348	17,348	13,011	17,792
212-90330.4010 - Salaries - Part- Time/Temporary	3,600	4,200	4,200	3,600	4,200
Personnel Costs Total	33,314	44,239	44,239	33,611	43,814
Supplies and Services					
212-90330.4103_004 - Supplies Special Activity	36	325	325	150	325
Supplies and Services Total	36	325	325	150	325
Interfund Charges					
212-90330.4401 - Central Services Charges	72	72	72	72	90
Interfund Charges Total	72	72	72	72	90
212-90330 Total	33,422	44,636	44,636	33,833	44,229

CYPRESS RECREATION AND PARK DISTRICT

90332 Youth League Improvements (ACUAF)

Purpose:

This program was created to provide for minor park improvements considered “above and beyond” normal maintenance as identified by the Advisory Committee on Use of Athletic Facilities (ACUAF). ACUAF meets twice annually to discuss field usage and facility conditions. Proposed projects are funded by ACUAF surcharges of \$3.00 per registered Youth League participant, and an annual contribution of \$5,000 from the Cypress Recreation and Park District.

Special Notes:

ACUAF will vote in Fiscal Year 2014-15 on the allocation of the \$20,000 available for projects.

“Parks Make Life Better”

	2013 Actual Amount	2014 Adopted Budget	2014 Amended Budget	2014 Estimated Amount	2015 Proposed Budget
212-90332					
Supplies and Services					
212-90332.4111_500 - Materials Land Improvements	1,733	20,000	43,500	43,500	20,000
Supplies and Services Total	1,733	20,000	43,500	43,500	20,000
212-90332 Total	1,733	20,000	43,500	43,500	20,000

CYPRESS RECREATION AND PARK DISTRICT

90661 Automotive Maintenance - Parks

Purpose:

This program is associated with program 70621-7635 in the City's Public Works (Maintenance Division) budget and provides service and repairs to all of the Recreation and Park District licensed vehicles and the Showmobile to ensure they are safe and ready for use at all times. The expenditures associated with this program are recorded in the District's Central Services Fund (Fund 715).

"Parks Make Life Better"

	2013 Actual Amount	2014 Adopted Budget	2014 Amended Budget	2014 Estimated Amount	2015 Proposed Budget
715-90661					
Supplies and Services					
715-90661.4188_200 - Contract Services - Public Inter-City Maintenance Charges	7,864	14,000	14,000	7,571	15,589
Supplies and Services Total	7,864	14,000	14,000	7,571	15,589
715-90661 Total	7,864	14,000	14,000	7,571	15,589

**CYPRESS RECREATION AND PARK DISTRICT
CAPITAL PROJECTS
Fiscal Year 2014-15**

	<u>GENERAL</u>	<u>TOTAL</u>
<u>PARKS PROJECTS</u>		
80700_8071 Park Infrastructure Improvements	\$ 423,408	\$ 423,408
Total New CIP Projects	<u>\$ 423,408</u>	<u>\$ 423,408</u>

**CYPRESS RECREATION AND PARK DISTRICT
SUMMARY OF CAPITAL OUTLAY**

Fiscal Year 2014-15

NEW

EQUIPMENT (725-95300.xxxx_xxx)

4310_200	Audio-Video Ceiling Projector - Senior Center	\$ 2,200
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	Total New Capital Outlay	\$ 2,200
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REPLACEMENT

EQUIPMENT (725-95300.xxxx_xxx)

4310_200	Recumbent Bicycle (1) - Senior Center	\$ 2,950
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4310_200	Piano (1) - Senior Center	2,610
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4310_200	Treadmill (1) - Senior Center	5,100
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4310_200	Information Kiosk (1) - Senior Center	2,100
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	Total Replacement Capital Outlay	\$ 12,760
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	TOTAL CAPITAL OUTLAY	\$ 14,960
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CYPRESS RECREATION AND PARK DISTRICT
FUND SUMMARIES
Fiscal Year 2014-15

CRPD GENERAL FUND - FUND 212

	2012-13 Actual	2013-14 Adopted Budget	2013-14 Amended Budget	2013-14 Estimate	2014-15 Proposed
FUND BALANCE, JULY 1	\$ 6,885,097	\$ 7,442,951	\$ 7,442,951	\$ 7,442,951	\$ 6,354,541
Revenues					
Property Taxes					
3001 Secured	3,404,269	3,475,000	3,475,000	3,475,000	3,500,000
3002 Unsecured	127,189	128,000	128,000	118,500	120,000
3004 Prior Years	67,998	35,000	35,000	40,000	35,000
3005 Supplemental Roll	48,991	25,000	25,000	75,000	25,000
3006 Public Utility	43,999	40,000	40,000	45,000	45,000
3007 Pass Thru Taxes	744,041	14,000	14,000	115,000	12,000
3008 ERAF Shift	297,155	-	-	-	-
3011 Residual Tax Increment	342,473	470,000	470,000	295,000	300,000
Total	5,076,115	4,187,000	4,187,000	4,163,500	4,037,000
Interest & Rent					
3400 Investment Earnings	38,669	18,000	18,000	12,000	25,000
3412 Bldg Rents-Community Center	86,916	80,366	80,366	75,866	75,866
3414 Bldg Rents-Senior Center	22,235	17,000	17,000	26,000	21,000
3415 Bldg Rents-Parks	19,295	17,480	17,480	19,000	17,030
Total	167,115	132,846	132,846	132,866	138,896
Revenue from Other Agencies					
3502 Homeowners Tax Relief	29,048	29,500	29,500	29,500	29,500
3520 Special District Augmentation	19,778	19,500	19,500	20,000	20,000
3525 Grants - Miscellaneous	33,857	46,350	46,350	46,328	49,268
Total	82,683	95,350	95,350	95,828	98,768
Service Charges					
3603 Sale of Goods	180	200	200	621	-
3652 Adult Sports Fees	51,848	59,655	59,655	56,955	54,765
3653 Youth Sports Fees	70,193	70,845	70,845	70,145	73,195
3655 Swimming Instruction Fees	75,718	74,000	74,000	75,000	76,000
3656 Pre-School Program Fees	71,991	74,000	74,000	73,200	71,352
3657 Youth League Fees	8,160	11,000	11,000	13,500	11,000
3659 Contract Classes	405,657	395,000	395,000	397,000	397,000
3661 Teen Excursion Fees	8,398	6,565	6,565	5,285	5,750
3665 Senior Citizens Activitie Fees	53,193	32,000	32,000	61,500	45,200
3668 Playground Events & Excursions	12,930	16,160	16,160	15,302	13,910
3669 Day Camp Fees	65,328	50,871	50,871	66,000	64,346
3673 Special Event Fees	40,330	31,745	31,745	40,000	35,270
3677 5K/10K Run Revenues	60,870	69,500	69,500	74,502	86,500
3680 Lighting Fee - Youth Sports	11,951	8,000	8,000	11,500	10,750
3683 ACUAF - Non-Resident Fees	6,140	8,000	8,000	8,000	6,700
Total	942,887	907,541	907,541	968,510	951,738
Other Revenue					
3711 Expense Reimbursement	2,111	-	-	163	-
3713 Donations/Contributions	5,217	-	4,000	5,206	4,000
3738 Miscellaneous Revenue	62	-	-	-	-
Total	7,390	-	4,000	5,369	4,000
Total Current Operating Revenue	6,276,190	5,322,737	5,326,737	5,366,073	5,230,402

CYPRESS RECREATION AND PARK DISTRICT
FUND SUMMARIES
Fiscal Year 2014-15

CRPD GENERAL FUND - FUND 212

(continued)

	2012-13 Actual	2013-14 Adopted Budget	2013-14 Amended Budget	2013-14 Estimate	2014-15 Proposed
Operating Transfers-In					
CRPD Park Development Fund - 213	82,048	200,000	472,078	472,078	-
Total Operating Transfers-In	82,048	200,000	472,078	472,078	-
Total Revenues and Transfers-In	<u>6,358,238</u>	<u>5,522,737</u>	<u>5,798,815</u>	<u>5,838,151</u>	<u>5,230,402</u>
Total Available	13,243,335	12,965,688	13,241,766	13,281,102	11,584,943
Expenditures					
Operating Expenditures:					
Recreation and Community Services	4,146,665	4,395,859	4,423,359	4,377,722	4,699,095
Capital Expenditures:					
80700 Park Projects	82,048	560,614	2,114,039	2,114,039	423,408
Operating Transfers-Out:					
City Infrastructure Reserve Fund - 416	1,571,671	1,635,173	1,635,173	410,000	312,000
CRPD Capital Replacement Fund - 725	-	13,300	13,300	24,800	6,386
Total Operating Transfers-Out	1,571,671	1,648,473	1,648,473	434,800	318,386
Total Expenditures and Transfers Out	<u>5,800,384</u>	<u>6,604,946</u>	<u>8,185,871</u>	<u>6,926,561</u>	<u>5,440,889</u>
FUND BALANCE, JUNE 30	<u>\$ 7,442,951</u>	<u>\$ 6,360,742</u>	<u>\$ 5,055,895</u>	<u>\$ 6,354,541</u>	<u>\$ 6,144,054</u>

CRPD PARK DEVELOPMENT - FUND 213

	2012-13 Actual	2013-14 Adopted Budget	2013-14 Amended Budget	2013-14 Estimate	2014-15 Proposed
FUND BALANCE, JULY 1	<u>\$ 583,720</u>	<u>\$ 736,047</u>	<u>\$ 736,047</u>	<u>\$ 736,047</u>	<u>\$ 377,969</u>
Revenues					
Interest & Rent					
3400 Investment Earnings	2,375	1,500	1,500	2,000	2,000
Service Charges					
3630 Park Facility Development Fees	232,000	8,000	8,000	112,000	8,000
Total Current Operating Revenue	234,375	9,500	9,500	114,000	10,000
Total Available	<u>818,095</u>	<u>745,547</u>	<u>745,547</u>	<u>850,047</u>	<u>387,969</u>
Expenditures					
Operating Transfers-Out					
CRPD General Fund - 212	82,048	200,000	472,078	472,078	-
Total Expenditures	82,048	200,000	472,078	472,078	-
FUND BALANCE, JUNE 30	<u>\$ 736,047</u>	<u>\$ 545,547</u>	<u>\$ 273,469</u>	<u>\$ 377,969</u>	<u>\$ 387,969</u>

CYPRESS RECREATION AND PARK DISTRICT
FUND SUMMARY
Fiscal Year 2014-15

CRPD CENTRAL SERVICES - FUND 715

	<u>2012-13 Actual</u>	<u>2013-14 Adopted Budget</u>	<u>2013-14 Amended Budget</u>	<u>2013-14 Estimates</u>	<u>2014-15 Proposed</u>
FUND BALANCE, JULY 1	\$ 16,647	\$ 8,783	\$ 8,783	\$ 8,783	\$ 16,012
<u>Revenues</u>					
Service Charges					
3804 Vehicle Rental	-	11,500	11,500	11,500	11,500
3805 Equipment Rental	-	3,300	3,300	3,300	3,300
Total	-	14,800	14,800	14,800	14,800
Total Current Operating Revenue	-	14,800	14,800	14,800	14,800
Total Available	16,647	23,583	23,583	23,583	30,812
<u>Expenditures</u>					
Operating Expenditures					
Recreation and Community Services	7,864	14,000	14,000	7,571	15,589
Total Expenditures/Uses	7,864	14,000	14,000	7,571	15,589
FUND BALANCE, JUNE 30	<u>\$ 8,783</u>	<u>\$ 9,583</u>	<u>\$ 9,583</u>	<u>\$ 16,012</u>	<u>\$ 15,223</u>

CRPD CAPITAL REPLACEMENT - FUND 725

	<u>2012-13 Actual</u>	<u>2013-14 Adopted Budget</u>	<u>2013-14 Amended Budget</u>	<u>2013-14 Estimates</u>	<u>2014-15 Proposed</u>
FUND BALANCE, JULY 1	\$ 576,207	\$ 624,241	\$ 624,241	\$ 624,241	\$ 660,629
<u>Revenues</u>					
Service Charges					
3804 Vehicle Rental	19,542	4,086	4,086	4,086	750
3805 Equipment Rental	33,762	30,813	30,813	30,813	31,156
3806 Office Equipment Rental	1,491	1,489	1,489	1,489	1,489
Total	54,795	36,388	36,388	36,388	33,395
Total Current Operating Revenue	54,795	36,388	36,388	36,388	33,395
Operating Transfers-In					
CPRD General Fund - 212	-	13,300	13,300	24,800	6,386
Total	-	13,300	13,300	24,800	6,386
Total Available	631,002	673,929	673,929	685,429	700,410
<u>Expenditures</u>					
Operating Expenditures					
Other Expenditures	6,761	13,300	24,800	24,800	14,960
Total Expenditures/Uses	6,761	13,300	24,800	24,800	14,960
FUND BALANCE, JUNE 30	<u>\$ 624,241</u>	<u>\$ 660,629</u>	<u>\$ 649,129</u>	<u>\$ 660,629</u>	<u>\$ 685,450</u>